

# **BRAMHOPE & CARLTON PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at the Robert Craven Memorial Hall on 27 January 2016 at 7.30pm**

### **PRESENT**

Chairman: Denis Johnson

Councillors : Amanda Lawrence, Diane Fox, Hilary Harris, Martin Fogel, Marion Rider, Simon Cooper, John Howard, Peter Lawson, Billy Flynn, Anna Hollings, David Bryant, Rob Haswell

Kate Fraser (Clerk)

### **1/16 APOLOGIES**

**1.**

There were no apologies

### **2/16 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS**

**2.**

Cllr Cooper declared an interest in a payment to himself under item 11.1

### **3/16 MINUTES OF MEETING HELD ON 25 NOVEMBER 2015**

**3.**

The minutes were proposed as a true record by Cllr Fox, seconded by Cllr Harris and signed by the Chairman.

### **4/16 MATTERS ARISING**

**4.**

It was queried when there would be an opportunity to discuss the proposed airport link road as it did not appear on the agenda. In reply it was stated that it could be discussed under the LBIA report and would then be further discussed at the next Planning meeting before final approval of the Council's response at the Full Council meeting in February.

### **5/16 UPDATE FROM NEIGHBOURHOOD POLICE TEAM**

**5.**

In the last month there had been the following incidents:

- Stolen car from The Poplars
- Stable broken into on Occupation Lane
- Attempted burglary at The Birches

A request was made to officers for patrols to visit the Recreation Ground in the evening because of suspect activity occurring there.

### **6/16 CHAIRMAN'S UPDATE**

**6.**

Cllr Fox was thanked for the work she has already done on formulating the Council's response to the proposals for an Airport link road. Her briefing will be sent to all councillors prior to next month's meeting.

## **7/16 CLERK'S REPORT**

**7.**

The Clerk thanked Councillors for the kind words she had received following the announcement of her retirement.

The Clerk had been contacted by a person who has written a history of Otley Chevin with particular mention of Carlton. The author was keen to give a talk on this subject and it was suggested this could be part of any Summer Festival. The author had also asked to contact Cllr Hollings to give her further information regarding the history of Carlton.

## **8/16 CORRESPONDENCE**

**8.**

- Email from Greg Mullholland MP regarding request for Parish Council to provide Grit Bin at North Mead. This will be discussed at the next VMG meeting
- Email from St Giles church regarding events to celebrate 90<sup>th</sup> birthday of Queen Elizabeth. It was suggested that a summer Festival could be based around the same time period.
- Notification of nomination of the Fox & Hounds as an Asset of Community Value.

## **9/16 FUTURE OF RED TELEPHONE KIOSKS**

**9.**

Cllr Fogel had produced a briefing note on the possible options for the future use of the kiosks. At present all boxes have been adopted by the Community Heartbeat Trust(CHT) which promotes the installation of defibrillators in the kiosks. Cllr Fogel had also been in contact with Yorkshire Ambulance Service which also promotes a similar scheme. It had been determined that if the Parish Council takes no action with regard to the kiosks, CHT will not carry out any repairs or maintenance of them. The Parish Council is not able to take any action with regard to the kiosks until May. At that time the Parish Council could take over responsibility for them. It was **DECIDED** to take over the boxes from CHT in May and then decide on their future. There was support for installing a defibrillator in the kiosk in Carlton but not in the kiosk at The Parade, Bramhope as there is an existing defibrillator at the Robert Craven Hall nearby.

## **10/16 SPEED LIMITATION AREA IN CARLTON**

**10.**

Cllr Hollings reported on her efforts to have a speed limitation zone introduced through Carlton. It had been suggested by Highways that a scheme could be included in the plans for the next financial year but the possibility of such inclusion would be improved if some local funding could be provided. Cllr Hollings will approach, in the first instance, Ward Councillors to see if any funds could be forthcoming.

## **11/16 FINANCE AND ADMINISTRATION**

**11.**

**11.1** Payments as per the schedule were proposed by Cllr Fogel, seconded by Cllr Howard and approved by all. There was one additional payment to the schedule to TreeWorld for £1814.40.

**11.2 Grant to Robert Craven Hall** – A report was given of a meeting between Cllrs Howard and Fogel and representatives of the Robert Craven Hall where several concerns had been raised regarding the future finances of the Hall. There were signs that the Management Committee recognised that action needed to be taken to remedy this. A grant of £7000 for 2015/6 was **APPROVED**. A letter will be sent to the Chairman of Robert Craven Hall outlining the process and conditions for the grant in 2016/7

**11.3 Precept 2016/7** - A precept for 2016/7 of £55,700 was **APPROVED**. Although this represents a slight increase in the amount of the precept from 2015/6 there will be no increase in charge to residents due to a corresponding slight increase in the notional number of Band D households in the parish.

**11.4 Recruitment of New Clerk** – A working group of Cllrs Harris, Howard, Fogel and Lawrence had formed to deal with this matter. Avenues for advertising the post had been agreed. The closing date for applications will be 26 February with interviews been held w/c 7 March. A budget of £500 to cover advertising costs was **AGREED**.

## **12/16 PLANNING AND ENFORCEMENT**

### **12.**

#### **12.1 Planning Issues**

The report from the Planning Group was ratified.

#### **12.2 Enforcement Issues**

A complaint of a variety of businesses being run from a property in Bramhope was being investigated.

## **13/16 VILLAGE MAINTENANCE GROUP**

### **13.**

**13.1** The minutes of the group of 5 January 2016 were approved.

## **14/16 COMMUNICATIONS GROUP REPORT**

### **14.**

The Parish Council had provided the lead story in the Wharfedale Observer regarding the proposed roundabout by The Poplars.

There had been a good response to a request in the last newsletter for information regarding poor broadband speeds in the parish. Cllr Howard had sent this information to Superfast West Yorkshire and they will discuss it with BT. There was also an offer to meet representatives of the Parish Council.

## **15/16 LEEDS CITY COUNCIL UPDATE**

### **15.**

Relating to Agenda Item 9 (Min 9/16) it was reported that the defibrillator in Pool had been successfully used when a local Ward Councillor suffered a serious heart attack.

An approach had been made by the owners of Woodlands Farm regarding their wish to expand their premises. They are seeking pre-application advice.

## **16/16 CARLTON VILLAGE REPORT**

### **16.**

Cllr Hollings enquired who was responsible for the maintenance of dry stone walls that were in danger of collapse following recent heavy rain. Cllr Flynn advised that Ward Councillors should be informed if there seemed to be current or imminent danger to the adjacent carriageway.

Cllr Hollings asked for another litter pick in Carlton to be advertised in the next newsletter.

## **17/16 LIAISON GROUPS**

### **17.**

#### **17.1 RCMH**

Having attended a recent Committee meeting, Cllr Rider was of the view that, because many members of the committee attended in their capacity of representatives of the groups using the Hall, there was not always a unified approach to the actions of the committee.

The kitchen is to be refurbished in the Summer

## **17.2 BRAMHOPE PRIMARY SCHOOL**

Cllr Harris had attended a number of Christmas productions at the school and found them of a very high standard.

Cllr Harris will be taking part in the recruitment process for the new headteacher.

The school had been mentioned in The Tatler as one of the top state primary schools.

## **17.3 AIRPORT CONSULTATIVE COMMITTEE**

The Airport Master Plan is still awaited but it was reported that one change that is likely to emerge from it is a change in the start of flying hours from 7:00am to 6:00am.

Cllr Howard also commented that the only option for the Airport Link Road that had ever been discussed at the Consultative Committee was the 'Pink/Purple Option' involving a road passing to the West side of the airport.

**18/16**

## **18. PARISH ISSUES**

Cllr Bryant asked if action was going to be taken to reposition the Mounting Block at Breary Lane East damaged in a recent car accident. Other Councillors reported that this had already been done.

Cllr Harris reported on the award of an MBE to Jeff Brownhutt in the recent Honours List and suggested a mention in the next newsletter.

Cllr Rider reported that Headingley/Bramhope Cricket Club were intending to use the Old Lane ground as their first team base in the coming season. They would like to meet representatives of the Parish Council to discuss how they might improve the pavilion. This was referred to VMG.

Cllr Howard commented that Bramhope had been fortunate that it had suffered no great problems in the recent heavy rains. Gullies in Hall Rise/Drive had been cleared before the heavy rainfall began. Cllr Flynn reported that LCC had learnt lessons from the recent floods and were working on contingency plans. He also suggested that the Parish Council write a letter to him as Ward Councillor with reference to any other gullies that may cause future problems.

Cllr Howard praised the decorations at Puritan Chapel for the recent Carol Service. The local churches had indicated they would like to make a greater musical contribution to future services. It was agreed that the old electric organ in the chapel should be removed.

Cllr Fox said she would review the delivery rounds for the newsletter and said a plea for more volunteers to help with deliveries should be made in the next newsletter.

Cllr Flynn asked Councillors to provide him with a list of their priorities for road traffic measures that could be introduced in the parish.

**19/16**

**19.**

The date of the next meeting of the Parish Council will be Wednesday 24 February 2016

The meeting closed at 9:10pm