

# **BRAMHOPE & CARLTON PARISH COUNCIL**

## **Minutes of the Full Council Meeting held at the Robert Craven Memorial Hall on 25 March 2015 at 7.30pm**

### **PRESENT**

Chairman: Denis Johnson

Councillors : Hilary Harris, Anna Hollings, Joan Wood, Amanda Lawrence, Marion Rider, Diane Fox, Simon Cooper, Rob Haswell, , Martin Fogel

Kate Fraser (Clerk)

### **40/15 APOLOGIES**

1.

There were apologies from Cllrs Peter Lawson, Billy Flynn, John Howard

### **41/15 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS**

2.

There were no declarations.

### **42/15 MINUTES OF MEETING HELD ON 28 JANUARY 2015**

3.

The minutes were proposed as a true record by Cllr Wood, seconded by Cllr Cooper and signed by the Chairman.

### **43/15 MATTERS ARISING**

4.

There were no matters arising

### **44/15 UPDATE FROM SAFER COMMUNITIES TEAM**

5.

The officer apologised for the non-attendance by officers at the February meeting.

In the last 60 days there had been 3 thefts of sundials from gardens, 2 burglaries from a property being renovated on Church Hill and 2 thefts from garden sheds.

A speed patrol had been conducted on Kings Road where approx. 30% of vehicles had been found to be exceeding the speed limit. A similar operation on Old Lane had found only 6% of vehicles exceeding the speed limit. The statistics will be sent to Highways. The officer asked to be emailed about any other roads that would benefit from such an operation.

There is local concern regarding bogus callers and officers would be promoting the 'nominated neighbour scheme at the Annual Parish Meeting in May.

Councillors also brought to the attention of the officer concerns of speeding on Breary Lane and a theft in Carlton.

### **45/15 CHAIRMAN'S UPDATE**

6.

Correspondence had been received from Greg Mullholland MP regarding alleged misinformation given by Leeds City Council in relation to the possible closure of Rosemont flats.

## **46/15 CLERK'S REPORT**

**7.**

The Clerk again reminded councillors that elections for the Parish Council will take place on 7<sup>th</sup> May 2015 and that nomination papers must be submitted to LCC by April 9<sup>th</sup>.

Councillors agreed to a request from a Film Studies student to use the Puritan Chapel for a short historical film for Leeds City Museum.

## **47/15 CORRESPONDENCE**

**8.**

- Information regarding adoption of telephone kiosks
- Letter of thanks from Bramhope Bowls Club for award of Community Grant
- Information from Greg Mullholland MP regarding alleged mis-information given by Leeds City Council in relation to the possible closure of Rosemont flats.

## **48/15 UPDATE ON SUMMER FESTIVAL**

**9.**

The Festival will run from 25 May to 25 July 2015.

A number of events have already been planned:

- June 6<sup>th</sup> – Cabaret evening and art exhibition
- June 19<sup>th</sup> – Bramhope Players performance in Puritan Chapel with 'Horrible Histories' theme
- Film Club – hoping to show 'Shaun the Sheep' – date TBC
- British Legion Brass Band Concert - date TBC
- History Walks - date TBC
- Treasure Hunt/Geocaching - date TBC
- Classical Concert - date TBC
- July 25<sup>th</sup> - Fireworks display

It was hoped to attract a wide age span to events

Councillors **APPROVED** a budget of £1000 for the Firework display

## **49/15 ANNUAL PARISH MEETING**

**10.**

Cllrs Fogel, Fox and Harris agreed to join a steering committee of oversee the planning of the Annual Parish Meeting.

## **50/15 FUTURE OF RED TELEPHONE KIOSKS**

**11.**

It has become apparent that BT has no interest in the maintenance of the three red kiosks in the parish which are all in a poor state of repair. It was suggested that the Council could adopt some of them under the BT scheme. There was also some support for the complete removal of the kiosks. Cllr Cooper offered to chair a group to look at the topic in more detail and views of residents could be canvassed at the Annual Parish Meeting.

## **51/15 FINANCE AND ADMINISTRATION**

**12.**

**12.1** Councillors discussed the draft budget for 2015/16. The sum in the draft budget relating to reclaimed VAT was thought to be low in relation to the planned project expenditure. The Finance Group will consider this at their next meeting. Subject to this the draft budget was **APPROVED**

**12.2** Approval of the schedule of payments was proposed by Cllr Wood, seconded by Cllr Cooper and agreed by all. The Clerk asked for approval for three additional payments to the schedule - £1396.80 to Simply Playgrounds, £55 to Pest Tec, £816 to Treeworld

**12.3 Grant to RCMH** – Accounts for the previous financial year had been received. Councillors were of the opinion that a survey of the roof of the Robert Craven Hall should be commissioned in view of concerns expressed by the Hall committee. The Hall committee would also be asked to make a formal request for the annual grant from the Parish Council at a time convenient to themselves. A letter will be sent to the Chairman of the Hall committee to this effect. A Grant of £6825 was **APPROVED**.

**12.4 Grant to Bramhope in Bloom** – Following the recommendation of the VMG, Council **APPROVED** a grant of £1500.

**12.5 Annual Risk Assessment** - The annual risk assessment had been carried out.

**12.6 Village Caretaker Remuneration** - The Village Caretaker had received his annual work appraisal and it was agreed that he continued to provide an excellent service to the Council and parish. A pay increase of 2.2% statutory award plus 1% performance bonus, applicable from April 1<sup>st</sup> 2015, was **AGREED**.

## **52/15 PLANNING AND ENFORCEMENT**

### **13**

#### **13.1 Planning Issues**

Quotations had been received from planning consultants regarding possible fees that could be charged for representing the Parish at the upcoming appeal by Miller Homes against refusal of the building application for land at Breary Lane East. Costs could be considerable depending on the type of representation provided and this would be examined further.

#### **13.2 Enforcement Issue**

There was nothing new to report

## **53/15 VILLAGE MAINTENANCE GROUP**

### **14.**

**14.1** The minutes of the group of 10 March 2015 were approved.

**14.2** WYCA has admitted that the bus shelter on Harrogate Road near Hilton Grange was not owned by them and has been erroneously removed and replaced by them. Restoration of the original shelter is not considered feasible but financial compensation from WYCA was sought. A sum of £3000 was suggested. Cllr Fox was thanked for her hard work in this matter.

## **54/15 COMMUNICATIONS GROUP REPORT**

### **15.**

There was nothing to report

## **55/15 LEEDS CITY COUNCIL UPDATE**

### **16.**

In the absence of Cllr Flynn, Cllr Fox reported that an examination of cars travelling along Kings Road had not found sufficient traffic travelling at excessive speed for the Police to feel any further measures were needed.

## **56/15 CARLTON VILLAGE REPORT**

**17.**

Cllr Hollings had received suggestions from residents for the type of speed signs that would be preferred in Carlton and will pass these on to Highways.

## **57/15 LIAISON GROUPS**

**18.**

### **18.1 RCMH**

The Hall committee is obtaining quotations for refurbishing the kitchen area at the hall. It was thought that a refurbishment might result in more bookings and increased revenue. Grants might be available to fund part of the cost.

A committee member has volunteered to look at the installation of Wi-Fi at the Hall.

### **18.2 BRAMHOPE PRIMARY SCHOOL**

### **18.3 AIRPORT CONSULTATIVE COMMITTEE**

There was nothing to report

## **58/15 PARISH ISSUES**

**19.**

Cllr Rider asked if anything could be done to improve the parking situation at The Parade. The matter had been raised many times before and Cllr Flynn is in dialogue with business owners but it was felt there was no easy solution.

Cllr Rider reported that a 'Diversion' sign had been left at the top of Breary Lane and required moving.

Cllr Fox commented on the damaged cycle rack at The Cross. This had been previously reported to LCC but a further report will be made.

Cllr Fox reported that the bench at the junction of Breary Lane East and A660 required refurbishment. This was referred to VMG.

## **59/15 DATE OF NEXT MEETING**

**20.**

The date of the next meeting of the Parish Council will be Wednesday 22 April 2015

The meeting closed at 9.05pm