

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at the Robert Craven Memorial Hall on 27 May 2015 at 7.30pm

PRESENT

Chairman: Denis Johnson

Councillors : Hilary Harris, Joan Wood, Amanda Lawrence, Diane Fox, Simon Cooper, Rob Haswell, Martin Fogel, Peter Lawson, John Howard, Marion Rider

Kate Fraser (Clerk)

79/15 ELECTION OF CHAIRMAN

1.

Cllr Johnson was elected chairman for the year 2015/6. Cllr Johnson signed the declaration of office and assumed the chairmanship of the meeting.

80/15 ELECTION OF VICE-CHAIRMAN

2.

It was **AGREED** that Cllr Harris be the Vice Chairman for the year 2015/6

81/15 APPOINTMENTS OF MEMBERS TO COMMITTEES/GROUPS/LIAISON

3.

Appointments were made as per the accompanying sheet. .

82/15 APOLOGIES

4.

There were apologies from Cllrs Billy Flynn and Anna Hollings

83/15 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS

5.

Cllr Harris declared an interest in the payment to Derrick Harris - see Min 92/15 item 14.1

84/15 MINUTES OF MEETING HELD ON 22 APRIL 2015

6.

The minutes were proposed as a true record by Cllr Cooper, seconded by Cllr Wood and signed by the Chairman.

85/15 MATTERS ARISING

7.

There were no matters arising.

86/15 UPDATE FROM SAFER COMMUNITIES TEAM

8.

The officer apologised for the non-attendance of the police at the recent Annual Parish Meeting. This was due to operational difficulties.

There had been 3 burglaries from outhouses and sheds in the last month. Mountain bicycles seemed to be a particular target for thieves. There had also been a possible theft from a house in Parklands Crescent but the exact situation was not yet clear.

A man had been arrested and charged with the theft of a number of sundials following the report of a car number plate to police.

Officers would be holding a speeding event next Thursday.

87/15 CHAIRMAN'S UPDATE

9.

Cllr Johnson thanked councillors for their support in re-electing him to the chairmanship but indicated that he would not be seeking office again next year.

88/15 CLERK'S REPORT

10.

The Clerk asked all councillors to complete the Acceptance of Office form following the recent council election. Councillors were also asked to review their Register of Interests and make any necessary alterations.

In response to a request from the Clerk, the date of the Parish Carol Service was fixed for the 16th December 2015.

The Clerk asked for a meeting of the Finance group to be convened in the near future to discuss, amongst other matters, the Auto Enrolment Pension Scheme.

89/15 CORRESPONDENCE

11.

- Letter of thanks from Bramhope Tennis Club for the recent award of a Community Grant
- Notification of upcoming road works on Pool Bank
- Information regarding the steps the council will need to take in respect of the Auto Enrolment Pension Scheme

90/15 FEEDBACK FROM ANNUAL PARISH MEETING

12.

A number of matters will be referred to VMG for consideration.

One resident had enquired as to the Council's view on what housing development would be acceptable.

The result of the straw poll conducted to determine views on the Parish Council's stand at the hearing in to the appeal by Miller Homes will be communicate to the planning consultants engaged by the council.

91/15 UPDATE ON SUMMER FESTIVAL

13.

Cllr Harris was congratulated on her enormous efforts to organise this series of events.

Cllr Harris thanked councillors for delivering flyers advertising the programme. The artists booked to perform at the classical music concert had unfortunately reneged on their agreement to perform. However alternative performers had been found.

92/15 FINANCE AND ADMINISTRATION

14.

14.1 Approval of the schedule of payments was proposed by Cllr Cooper, seconded by Cllr Wood and agreed by all. The Clerk asked for approval for two additional payments to the schedule - £360 to Derrick Harris and £139.85 to Cairns and Hickey.

14.2 The petty cash schedule was approved

14.3 Approval of the accounts for 2014/5 was proposed by Cllr Cooper, seconded by Cllr Harris and **AGREED** by all.

14.4 The annual property inspection will take place on Wednesday 17th June, departing from Robert Craven Hall at 7:00pm

93/15 PLANNING AND ENFORCEMENT

15

15.1 Planning Issues

The report from the Planning Group was ratified.

15.2 Enforcement Issues

There were no new issues.

94/15 VILLAGE MAINTENANCE GROUP

16.

16.1 The minutes of the group of 10 March 2015 were approved.

95/15 COMMUNICATIONS GROUP REPORT

17.

It has been confirmed that grants are available from West Yorkshire Superfast Broadband of up to £3000 for charities and social enterprises to install broadband services. The Council will work with Robert Craven Hall, Bramhope Methodist Church and St Giles to see if they can avail themselves of these funds. In reply to a question, assurances were given that this assistance would not involve the Parish Council in any expense.

96/15 CARLTON VILLAGE REPORT

18.

Cllr Hollings has sent a written report to inform councillors that she would be contacting LCC with regard to an overgrown grass verge that was causing visibility problems in Carlton.

97/15 LIAISON GROUPS

19.

19.1 RCMH

A report that the Hall Manager was not permitted to make calls to mobile telephones will be investigated.

An issue that had arisen regarding bookings at the hall will be further investigated when the Hall Committee receives more details.

Quotations are being sought for an inspection of the hall roof.

It is hoped to recruit new committee members.

19.2 BRAMHOPE PRIMARY SCHOOL

Cllr Harris had invigilated at the recent SATS tests.

Cllr Harris is to attend a 'Safer Recruitment' course.

The summer Fayre and Scarecrow Hunt takes place on June 27th

19.3 AIRPORT CONSULTATIVE COMMITTEE

There was nothing to report

.

98/15 PARISH ISSUES

20.

Cllr Harris reported that a tree on Jubilee Copse had been lopped without referral to the Parish Council. VMG will pursue this, bearing in mind that the tree was within the Conservation Area.

Cllr Fox commented on the improved fence erected on the privately owned land adjacent to Jubilee Copse.

99/15 DATE OF NEXT MEETING

21.

The date of the next meeting of the Parish Council will be Wednesday 24 June 2015.

The meeting closed at 8.40pm