

# **BRAMHOPE & CARLTON PARISH COUNCIL**

**Minutes of the Meeting of the Parish Council held at the Robert Craven Memorial Hall on 28 October 2015 at 7.30pm**

## **PRESENT**

Chairman: Denis Johnson

Councillors : Amanda Lawrence, Diane Fox, Hilary Harris, Martin Fogel, Marion Rider, Simon Cooper, , Anna Hollings, Rob Haswell, Peter Lawson

Kate Fraser (Clerk)

## **167/15 APOLOGIES**

**1.**

There were apologies from Cllrs John Howard and Billy Flynn

## **168/15 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS**

**2.**

There were no declarations of interest

## **169/15 MINUTES OF MEETING HELD ON 23 SEPTEMBER 2015**

**3.**

The minutes were proposed as a true record by Cllr Harris, seconded by Cllr Fogel and signed by the Chairman.

## **170/15 MATTERS ARISING**

**4.**

There were no matters arising.

## **171/15 UPDATE FROM NEIGHBOURHOOD POLICE TEAM**

**5.**

There is no reported crime for Carlton.

Crimes in Bramhope were:

- Theft of motor vehicle on Breary Lane where keys for a van were left inside and the vehicle was stolen.
- Theft on Old Lane where a metal house sign was stolen.
- Criminal damage on Old Lane where a gate to a field was damaged.
- Theft from motor vehicle on Wynmore Avenue where a van was broken in to by damaging the lock and gardening equipment was stolen.

No further work had been done this month regards speeding in the village but it is still an active priority.

## **172/15 CHAIRMAN'S UPDATE**

**6.**

A Christmas tree and lights had been sourced from the local garden centre who will also erect the tree and dress it. The Clerk will confirm the details.

More information had been received concerning the development of Rosemont flats. The Chairman asked councillors to consider the position that the Parish Council should take regarding the number of social housing units that should be retained in the new building. Following the public meeting on the Housing Allocation proposals, the Parish Council will be formulating its objection to the inclusion of sites within Bramhope. A Planning Panel from LCC will be visiting the site on Breary Lane East on November 5<sup>th</sup> in connection with the Miller Homes appeal against refusal of planning permission.

### **173/15 CLERK'S REPORT**

**7.**

The new Christmas lights should be installed shortly and it was agreed that they should be illuminated from December 1<sup>st</sup>.

Applicants are still sought to fill the vacancy on the Parish Council.

### **174/15 CORRESPONDENCE**

**8.**

- Information from Robert Craven committee regarding the marking of 25 years service by the Hall manager, Paul Welling.
- Letter of thanks from Bramhope Arts club for the Community Grant given to them by the Parish Council
- An offer to purchase a WW2 Bramhope sign
- An offer of advice regarding possible funding for children's activities

### **175/15 FINANCE AND ADMINISTRATION**

**9.**

**9.1 Annual Grant to Robert Craven Hall** - following the recommendations of the Finance Group discussed at the September meeting, a letter was sent to the RCMH Chairman asking for a three year financial projection, permission to arrange a survey of the roof and suggesting that the Hall look at applying for grant funding to finance capital projects. A reply to this letter along with the 3 year financial projection had been received from the Chairman. The Parish Council will obtain an opinion of the condition of the hall roof. The Finance Group will meet to discuss the 3 year projections before a final decision on the annual grant is made.

**9.2** Payments as per the schedule were proposed by Cllr Fogel, seconded by Cllr Cooper and approved by all.

**9.3** Final accounts for the Summer Festival were presented to the meeting. These showed a deficit but this was accounted for by the cost of the free fireworks event.

**9.4** The Programme for the Parish Carol Service will be the same as last year's.

### **176/15 PLANNING AND ENFORCEMENT**

**10.**

#### **10.1 Planning Issues**

The report from the Planning Group was ratified.

#### **10.2 Enforcement Issues**

There were no new issues.

#### **10.3 Feedback from Housing Allocation Meeting**

Information regarding the methods of lodging objections to the proposals will be placed on the Bramhope and Carlton web site. Consideration will be given to the distribution of another leaflet to residents.

## **177/15 VILLAGE MAINTENANCE GROUP**

**11.**

11.1 The minutes of the group of 6 October 2015 were approved.

## **178/15 COMMUNICATIONS GROUP REPORT**

**12.**

There was nothing to report

## **179/15 LEEDS CITY COUNCIL UPDATE**

**13.**

There was nothing to report

## **180/15 CARLTON VILLAGE REPORT**

**14.**

Cllr Hollings would be distributing leaflets in Carlton regarding the proposed expansion of the airport and a litter pick on 7<sup>th</sup> November.

Cllr Hollings expressed her appreciation for the recent cutting of the grass verges in Carlton financed by the Parish Council.

## **181/15 LIAISON GROUPS**

**15.**

### **15.1 RCMH**

Cllr Rider had asked that her role in attending meetings of the Robert Craven Hall Committee be clearly defined. Councillors were of the view that Councillor Rider was attending RCMH meetings to act as a conduit for relevant information between the hall management committee and the Parish Council and not as part of the management committee. A letter to this effect would be sent to the Chairman of the Hall Trustees.

### **15.2 BRAMHOPE PRIMARY SCHOOL**

The school had held a Harvest Festival on the theme of reducing food waste. Governors had also had the opportunity to be present at Parents Evenings. Pauline Lawson, headteacher for the past 15 years has announced that she will be retiring at the end of the current academic year.

### **15.3 AIRPORT CONSULTATIVE COMMITTEE**

There was nothing to report

## **182/15**

### **16. PARISH ISSUES**

Cllr Harris commented on the continuing problem with blocked gullies.

Cllr Rider commented on the amounts of rubbish left at the Recreation Ground and wondered if signs asking residents to respect the sports ground and place their rubbish in the bins provided would be useful.

A resident is organising a litter pick on Sunday 8<sup>th</sup> November at 10:00am starting from the Fox and Hounds car park.

## **183/15**

**17.**

The date of the next meeting of the Parish Council will be Wednesday 25 November 2015.

The meeting closed at 8:35pm