

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Robert Craven Memorial Hall on 27 April 2016 at 7.30pm

PRESENT

Chairman: Hilary Harris (Vice chairman)

Councillors: Amanda Lawrence, Diane Fox, Marion Rider, John Howard, Peter Lawson, David Bryant, Martin Fogel, Billy Flynn, Simon Cooper, Rob Haswell

Nicola Woodward (Clerk)

56/16 APOLOGIES

1. Denis Johnson, Anna Hollings

57/16 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS

2.

Cllr Harris declared an interest in payment to Cllr Harris (item 10.1).

58/16 MINUTES OF MEETING HELD ON 23 MARCH 2016

3.

The minutes were proposed as a true record by Cllr Fox, seconded by Cllr Howard and signed by the Chairman.

59/16 MATTERS ARISING

4.

There were no matters arising.

60/16 UPDATE FROM NEIGHBOURHOOD POLICE TEAM

5.

No crime reported in Carlton.

Crime in Bramhope during the past 30 days;

- Theft of pushchair from outside a property on The Cedars.
- Theft from shop using a fraudulent £20 note.

There are reports from Yeadon and Otley of a male creating a distraction in businesses and a Primary school by shouting, after which mobile phones and handbags have been taken. No occurrences have been reported to date in Bramhope but any reports from residents regarding unusual behaviour should be reported to the Police.

Police visibility is the biggest deterrent so regular foot patrols take place in the village, particularly in the Cedars/Poplars/Birches as some properties present a soft target. Unfortunately the Ward will be losing one of its PSCO's who has been accepted for Police training so visibility will be reduced until further recruitment takes place later in the year.

Community Speedwatch is being rolled out. Cllr Anderson is involved from a community aspect. A Police Volunteer will co-ordinate with the community and will be seeking volunteers to man the machine for one hour using a unit from Otley Police Station. Leeds CC has 3 machines of their own which it may be possible to borrow.

The volunteers will be trained to use the machine. The collated data highlighting problem areas will be passed on to traffic officers. A suggestion was made that Moor Road between 4pm and 5pm should be a location for consideration.

Concerns were raised about lack of crime reduction awareness amongst some residents and a group selling cleaning products in the village. Any concerns or evidence of anti-social behaviour should be reported to the Police.

The Police will attend the Annual Parish Meeting if someone is available. Leaflets will also be provided.

61/16 CHAIRMAN'S UPDATE

6.

There was no Chairman's report. The Vice-Chair provided an update to the Council on the Miller Homes appeal. Several Councillors have attended the appeal.

62/16 CLERK'S REPORT

7.

Nicola Woodward was confirmed in post as the new Clerk to Bramhope & Carlton Parish Council. The addition of the Clerk as a signatory on the bank mandate was AGREED.

The Clerk thanked the Council for their welcome and to the outgoing Clerk for her handover.

Additional signatories are required for the Village Property Maintenance Trust bank account. This will be taken to the next VMG.

A request was made for new photographs of the Councillors for the display at the Annual Village Meeting, 18th May 2016.

63/16 CORRESPONDENCE

8.

- Insurance Renewal – small change in premium for this coming year of £100. New premium £2434,77. Payment approved.
- Request by resident to purchase Council owned land at 1 Parklands Gate. It was AGREED that the Clerk will obtain a valuation of the land and progress the sale of the land at 1 Parklands Gate. The purchaser will be required to pay the Council's legal costs.
- Letter from Newstead & Walker finalising surrender of substation lease – to be filed.
- Email regarding access details to NALC website. **Action:** Clerk to circulate to all.
- New edition of Governance & Accountability from JPAG (Joint Practitioners Advisory Group). **Action:** Clerk to circulate to the Finance Group.
- A thank you note regarding service held at Puritan Chapel and a donation of £75.
- Note from resident regarding guttering on bus shelter and Wynmore Avenue sign replacement.

64/16 UPDATE ON SUMMER FESTIVAL

9.

A promotional article has been sent to North Leeds Life.

Leaflets for the Cabaret evening have been distributed to people who may be interested in the event.

A leaflet for the Festival events will be sent to the printers on 28th April. Volunteers will deliver the leaflets as soon as they are available as the first event is 14th May. Posters are displayed around the village.

A reminder of the events taking place was given, with a request for support for all events, especially the first, a water colour demonstration, on 14th May. There will also be an afternoon tea supplied by the W.I. at this event.

Union Jack bunting has been delivered and will be put up in early May, before the first event. Volunteers may be required.

65/16 FINANCE AND ADMINISTRATION

10.

10.1

Payments as per the schedule were proposed by Cllr Fogel, seconded by Cllr Cooper and approved by all.

10.2 Community Grant Application

The Council AGREE in principle to the payment of a community grant of £350 to Bramhope Tennis Club, to support at LTA led 6 week coaching course for 5 - 8 year old. The Finance Group would like the Tennis club's clarification regarding future development of this age group of children once they have completed the 6 week course.

10.3 Annual Parish Meeting

A planning meeting took place on 19th April. The format will be similar to last year and will include an update on the adoption of the red telephone boxes and Rosemont Flats development. An update on Miller Homes will be included in the planning section.

Cllr Johnson has asked Cllr Howard to be MC.

The Police, Bramhope in Bloom, WY Superfast Broadband and the Airport will be approached to provide some material for displays and attend to speak to residents, if they wish.

A budget of £500 was APPROVED. Estimated costs are £45 room hire, £200 for drinks and nibbles, £150 for printing.

Volunteers for setting up from 4pm included Cllr Harris, Cllr Fox, Cllr Haswell, Cllr Bryant, Cllr Howard and the Clerk.

ACTION The meeting on the 4th May for the planning group needs to be re-arranged.

10.4 3 Year Budget Planning

The VMG requested that the Finance Group provide some further guidance on the requirements for the 3 year budget plan.

66/16 PLANNING AND ENFORCEMENT

11.

11.1 Planning Issues

The report from the Planning Group was ratified.

11.2 Enforcement Issues

There were no new enforcement issues.

67/16 VILLAGE MAINTENANCE GROUP

12.

12.1 The minutes of the group of 5 April 2016 were approved.

68/16 COMMUNICATIONS GROUP REPORT

13.

The spring newsletter has been delivered. Thanks to the volunteers for delivering.

The Wharfedale Observer has asked the Parish Council if they wish to comment on the Miller Homes appeal. It was agreed that all that can be said is that the Parish Council have attended the appeal hearing.

69/16 LEEDS CITY COUNCIL UPDATE

14.

There will be a defibrillator located at Golden Acre Park and at the shops on Tredgold Avenue, subject to agreement from a shop proprietor. A request for a defibrillator for Carlton has been passed to Cllr Lay.

Several roads leading off Leeds road, north of the roundabout will become 20mph zones in the next 12 months, including The Birches, The Rowans, The Poplars, The Wynmores, Tredgold Avenue, and Breary Lane up to the cross.

The Youth Activity fund has applied for a mini Breeze event in the Ward.

An event for younger children will be held on the recreation ground again as it was well attended last year.

70/16 CARLTON VILLAGE REPORT

15.

There was no Carlton Village report.

71/16 LIAISON GROUPS

16.

16.1 RCMH

A new caretaker has been appointed and will start mid May. The previous post holder will finish in post at the end of May.

The kitchen refurbishment commences at the end of May.

16.2 BRAMHOPE PRIMARY SCHOOL

The new Headteacher will start in February. The Deputy Head has resigned and is moving to a Headteacher post at Weetwood. It has been agreed that one of the existing teachers will act-up as Deputy for a year.

16.3 AIRPORT CONSULTATIVE COMMITTEE

A report from the LBA Consultative Committee held on 31 March 2016 was distributed prior to the meeting. Key points are:

- The proposed routes put forward are deliberately high level as consultation responses will help shape detailed plans.
- The detailed design will limit access from certain roads to avoid creation of rat runs.
- Expected date for the road plan to complete all the statutory requirements is the end of 2018, with work starting in 2020/21 and completion in 2023.
- The airport should be contacted for advice should the use of a drone be required in the village.

72/16 PARISH ISSUES

17.

The leaning bus stop at Breary Lane has been removed. A temporary stop is in place.

There are three new volunteers for delivery of the newsletter. Two are willing to undertake a regular round and the third would like to act as a reserve resource

73/16

18.

The date of the next meeting of the Parish Council will be Wednesday 25th May 2016 at 7.30pm

The meeting ended at 9.10pm

