

# **BRAMHOPE & CARLTON PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held at the Robert Craven Memorial Hall on 23 March 2016 at 7.30pm**

### **PRESENT**

Chairman: Hilary Harris (Vice chairman)

Councillors : Amanda Lawrence, Diane Fox, Marion Rider, John Howard, Peter Lawson, David Bryant, Martin Fogel, Billy Flynn, Anna Hollings, Simon Cooper.

Kate Fraser (Clerk)

### **38/16 APOLOGIES**

1.

Apologies had been received from Cllrs Denis Johnson, Rob Haswell and Billy Flynn (for late arrival)

### **39/16 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS**

2.

There were no declarations of interest.

### **40/16 MINUTES OF MEETING HELD ON 23 FEBRUARY 2016**

3.

The minutes were proposed as a true record by Cllr Cooper, seconded by Cllr Fox and signed by the Chairman.

### **41/16 MATTERS ARISING**

4.

The owner of a business at The Parade had been spoken to and reassured regarding the future of the red telephone kiosk located there.

### **42/16 UPDATE FROM NEIGHBOURHOOD POLICE TEAM**

5.

Officers were unable to attend the meeting but had sent a report on recent crimes.

In the past thirty days there had been a theft from a motor vehicle on Tredgold Avenue where a bag of paperwork was taken from an unlocked car.

There was a theft from a vehicle on Creskeld Lane where a workman's van was left insecure and tools were stolen.

There was a theft of Yorkshire stone from a driveway of a house on Creskeld Lane. Only two stones were taken before the thieves were disturbed and made off in a vehicle. The vehicle involved was pursued by Police in Leeds and two men were arrested. They have not been charged with the theft of stolen property due to lack of evidence but they have been charged with possession of drugs.

The new community speed watch is being rolled out over the next few months

#### **43/16 CHAIRMAN'S UPDATE**

**6.**

There was no Chairman's report

#### **44/16 CLERK'S REPORT**

**7.**

A 'Puritan style' service will be held in the Puritan Chapel on Sunday 17<sup>th</sup> April

#### **45/16 CORRESPONDENCE**

**8.**

- Notice of information event on Leeds Bradford Airport Master Plan
- Email from resident regarding future of phone box on Moorland Road. Council reiterated its position that it could not take over maintenance of this kiosk in addition to the two kiosks in the parish. It was suggested that a group of local residents might like to adopt it themselves.
- Information regarding grass verge cutting from LCC
- Information regarding petition to allow planning appeals by Parish Councils
- Thank you from Mothers Union for the award of a Community Grant

#### **46/16 UPDATE ON SUMMER FESTIVAL**

**9.**

The current programme is:

May 14	Watercolour demonstration and exhibition with refreshments	Robert Craven Hall
May 27	Murder Mystery Evening - TBC	Robert Craven Hall
June 7	History Walk	TBC
June 11	Celebration Dinner	St Giles
June 12	Church Service, Afternoon Tea	St Giles
June 18	Cabaret Evening	St Giles
June 21	Film Night – Dad's Army	Bramhope Methodist Church
June 26	History Walk	TBC

Arrangements are being made to publicise the events and decorate the village for the period.

#### **47/16 FINANCE AND ADMINISTRATION**

**10.**

**10.1** Payments as per the schedule were proposed by Cllr Fogel, seconded by Cllr Bryant and approved by all.

Cllr Flynn joined the meeting at 7:55pm

**10.2** The Petty Cash Schedule was approved

**10.3 Annual Parish Meeting** - Due to difficulties arranging the audio-visual facilities required at Robert Craven hall enquiries will be made to see if the location of the meeting on May 18<sup>th</sup> can be changed to St Giles Church Hall. Cllrs Howard, Harris, Fogel, Fox and Bryant offered to assist with the organisation.

**10.4 Bramhope Youth Development Trust** – Cllr Cooper agreed to replace Cllr Lawson as the Parish Council’s representative on the board of Trustees.

**10.5 Recruitment of Clerk** – 13 applicants were invited for interview and two candidates have been asked to attend for a second interview on 24 March.

**10.6 Risk Assessment** – Councillors approved the 2016 Risk Assessment

**10.7 Auto Enrolment Pension Scheme** – Councillors had previously approved the appointment of The People’s Pension as the Council’s pension provider. Due to a change in their charging scheme the choice of provider will be reviewed by the Finance Committee.

#### **48/16 PLANNING AND ENFORCEMENT**

**11.**

##### **11.1 Planning Issues**

The report from the Planning Group was ratified.

##### **11.2 Enforcement Issues**

There were no new enforcement issues.

#### **49/16 VILLAGE MAINTENANCE GROUP**

**12.**

**12.1** The minutes of the group of 1 March 2016 were approved.

#### **50/16 COMMUNICATIONS GROUP REPORT**

**13.**

The next newsletter should be issued w/c 11 April.

A meeting has been held with representatives of West Yorkshire Super Fast Broadband to discuss the poor level of broadband service being experienced by residents. Capacity has already been increased at the Arthington exchange and residents in the west of Bramhope served by this exchange should be able to obtain Super Fast broadband. Capacity at the Adel exchange should be increased from April 2016. Connections to residents who have ‘exchange only’ lines (comprising ‘The Trees’ and King Road) are currently the subject of an option by a commercial firm. Although this option is unlikely to be exercised, in the meantime SuperFast West Yorkshire are unable to take any action themselves to improve the service. It was suggested that the local community could pay for the provision themselves (possibly in conjunction with the Parish Council). A cost of £20,000 is estimated. Cllr Howard was thanked for all his work in obtaining information and action on this subject.

#### **51/16 LEEDS CITY COUNCIL UPDATE**

**14.**

Cllr Anderson will be standing for re-election to LCC in May.

Cllr Flynn has continued to pursue contact with representatives of Bramhope Assets regarding the land adjacent to Jubilee Copse.

## **52/16 CARLTON VILLAGE REPORT**

**15.**

Cllr Hollings has reported a problem with litter on Cemetery Road in Carlton to LCC who have dealt with it. Another litter pick in Carlton will be advertised in the next newsletter.

## **53/16 LIAISON GROUPS**

**16.**

### **16.1 RCMH**

The refurbishment of the kitchen starts on 31 May and is estimated to take 3 weeks. The hall will remain open during this period.

The Tennis Club thanked the Parish Council for removing the tree in the car park which was causing damage to the tennis court surface.

Interviews continue for the post of Caretaker.

Councillors suggested that efforts be made by the Hall to ensure that more than one person was able to operate the lighting system in the Hall.

### **16.2 BRAMHOPE PRIMARY SCHOOL**

The new headteacher has been appointed. She is currently head of a school in Harrogate.

Pupils at the school have participated in a competition to design a logo for the Summer Festival.

Governors have attended Parents Evening to listen to any concerns raised by parents.

### **16.3 AIRPORT CONSULTATIVE COMMITTEE**

The Airport Master Plan is now available with an information event being held on April 19<sup>th</sup>.

Passenger numbers are expected to increase but there are no plans to extend the runway.

The number of jobs at the airport is expected to double in the next 15 years.

## **54/16 PARISH ISSUES**

**17.**

The water leak coming through the pavement at Breary Lane has now been fixed by Yorkshire Water.

Thanks were given for the cleaning of the gullies by LCC but it was questioned whether this needed to take place at 6:50am on a Sunday.

It was asked if anything could be done to remove debris outside a cottage on Old Lane following a recent fire.

It was confirmed that any monies raised from collections at Summer Festival events would be divided this year between two Cancer charities.

A request was made for volunteers to open the Puritan Chapel for a few hours on the first Sunday of the month through the summer months. An article on the chapel will be appearing in the next edition of Leeds Life.

Councillors confirmed that they supported the application to LCC for SID devices for Bramhope as the most effective method of reducing traffic speeds

**55/16**

**18.**

The date of the next meeting of the Parish Council will be Wednesday 27 April 2016

The meeting ended at 9:30pm