

# **BRAMHOPE & CARLTON PARISH COUNCIL**

## **MEETING OF THE VILLAGE MAINTENANCE GROUP**

**Tuesday May 3 2016, 6.00pm at the Robert Craven Memorial Hall**

### **Present:**

Cllr Simon Cooper  
Cllr Martin Fogel  
Cllr Diane Fox  
Cllr Hilary Harris  
Cllr Peter Lawson  
Brian Taylor – Village Caretaker  
Nicola Woodward - Clerk

**Apologies:** Cllr Denis Johnson

### **1) Matters arising from previous meetings**

- Examples of the replacement chairs and trestle tables for the Pavilion were considered. A budget was AGREED to purchase 10 chairs and 2ft x 6ft trestle tables of a robust quality.
- The CLERK will confirm that the garage is the property of the Cricket Club.
- The CLERK will send a payment reminder to the Cricket Club
- A date for the removal of the goal posts is still to be agreed. The CLERK will continue negotiations.
- An inspection of the trees at the recreation ground has highlighted that there are 9 trees that require dead wood to be removed. In addition the low overhanging branches on the large sycamore should be removed. This will require permission from LCC. APPROVAL was given for the work to be undertaken, subject to obtaining the necessary permissions from LCC.

### **2) Work completed since 5 April 2016**

- Repair of the drain pipe on bus shelter at The Birches
- The Puritan Chapel has been cleaned and rubbish has been removed.
- The fence at the recreation ground has been repainted.
- Weed killer has been sprayed in the ginnels.
- The verges on the path on Old Lane leading to Hilton Grange have been strimmed

### **3) BiB Report**

BiB had submitted a report on their current activities which had been circulated prior to the meeting.

Items commented on:

**Request to sow wild flowers in a grassy area** – Four areas have been identified to sow wild flowers. The area near the roundabout is not Parish Council land. The other three areas identified near the Brownlee sculpture/Birches sign area, the Jubilee Copse stone and the area surrounding a manhole cover on jubilee copse were agreed as suitable areas.

**Request for Grant** - the request by Bramhope in Bloom for a grant should be formally requested, including the value required. This will be taken to the Full Parish Council meeting for approval.

**4) Replacement of the Hut at Bramhope Cemetery**

CLLR COOPER will arrange for the existing hut to be removed and arrange the installation of a new hut.

The CLERK will liaise with the gravediggers regarding the contents of the shed prior to its removal.

**5) Pruning of Shrubs on the boundary of The Knoll/1 Parklands Gate**

The CLERK will obtain a quote for the pruning of shrubs at The Knoll. The Clerk will liaise with the owners of 1 Parklands Gate regarding any work to be undertaken.

**6) Update on Red Telephone Boxes**

The contract has not yet arrived from CHT. A decision about the use of the boxes will be decided once formal adoption has taken place. Residents will be asked for suggestions and ideas what the phone boxes should be used for at the Annual Parish Meeting on 18<sup>th</sup> May 2016.

Defibrillators are being installed by LCC in the village. Identified locations are at the shops at Tredgold Avenue (subject to shop owner agreement) and Golden Acre Park. A request has been made to LCC to provide a further defibrillator at Carlton.

**7) Request to resurface the ginnel at Meadow End/Wynmore Avenue**

It was agreed that the request should be forwarded to Leeds City Council as ginnel is under their jurisdiction.

**8) Parish Council exception reports**

**a) Puritan Chapel** – Replacement of the sign at the Chapel has been completed.

An area of blocked guttering and an issue with one of the fall pipes has been identified.

There were three visitors to the Chapel at the last opening.

**b) Cemetery** – The Clerk raised the issue of poor drainage at the cemetery. The issue cannot be resolved without significant investment and ground works.

**c) Bus shelters** – the leaning bus stop at Breary Lane has been replaced. A timetable has not been added to date.

**9) Identify new jobs and agree budget**

**Puritan Chapel** – the VILLAGE CARETAKER will unblock the guttering and fall pipe.

CLLR LAWSON will contact the architects regarding any restrictions on the removal of moss from the tombstones. No budget required.

**11) AOB**

The bank mandate for the Bramhope Property Trust requires additional signatories. This will be an agenda item for the next Full Parish Council Meeting on 25<sup>th</sup> May 2016.

The Insurance renewal notice for Bramhope in Bloom has been received. It was AGREED that the renewal premium should be paid.

The Bramhope in Bloom membership for the TCV Community Network is due for renewal. It was AGREED the membership fee should be paid.

One complaint had been received regarding the closure of the public toilets at 3.30pm.

**12) Date of Next Meeting** - Tuesday 7<sup>th</sup> June 2016 at 6:00pm