

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 2 August 2016, 6.00pm at the Robert Craven Memorial Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Hilary Harris
Cllr David Bryant
Cllr Diane Fox
Cllr Martin Fogel
Nicola Woodward - Clerk

1) To Receive apologies: Cllr Peter Lawson, Denis Johnson, Brian Taylor – Village Caretaker

2) To disclose or draw attention to any disclosable pecuniary interest

No interests were declared.

3) To confirm the minutes of the meeting held on 5th July 2016.

The Minutes were proposed as a true record by Cllr Fox and seconded by Cllr Harris and signed by the Chairman.

4) To receive information on the ongoing issues and decide further action where necessary

4.1 To receive information, discuss and agree action for the refurbishment of the Bramhope signs.

It was AGREED that the Bramhope signs will be refurbished rather than replaced. A further estimate for the work will be sought.

4.2 To receive information, discuss and agree action for the refurbishment of 2 benches.

It was AGREED that the donors of one of the benches would be contacted regarding its refurbishment. The village caretaker will be asked to attend to the second bench.

4.3 To receive information, discuss and agree action regarding the Parish Council litter bins.

It was AGREED that the Village Caretaker will be asked to look at the bins to ascertain if the bins can be refurbished.

4.4 A replacement bench for the recreation ground has been donated by a resident and will be installed shortly.

4.5 Thanks have been received from Bramhope in Bloom on receipt of the grant.

5) Work completed since 5 July 2016

- 5.1 Completed one internment at the cemetery.
- 5.2 Straightened and stopped the goal post from wobbling.
- 5.3 Strimmed areas the recreation ground, the path between Old Lane and Hilton Grange, strimmed and cut back hedge/trees in various areas on Leeds Road, at Carlton Water Hole and at the junction of Moor Road and Moorland Road.
- 5.4 Cut back overhanging trees at The Knoll
- 5.5 Removed silt blocking the grate at Jubilee Copse
- 5.6 Repaired step at The Knoll
- 5.7 Re-positioned the waste bin near the shelter at the recreation ground, which had been set on fire and tipped over.
- 5.8 Strimmed car park and removed all perimeter weeds.
- 5.9 Thanks were given to the Village Caretaker for the excellent work that he has undertaken.

6) To receive BiB Report

BiB had submitted a report on their current activities which had been circulated prior to the meeting.

Items commented on:

6.1. The piece of land identified for planting does not belong to the PC. Any decisions on planting would be up to the owners of the land.

6.2 The Parish Council do not own the roundabout, but would welcome Bramhope in Bloom requesting the preservation of the trees and heathers in particular, as part of their discussions with LCC.

6.3 A request will be made for a volunteer from Carlton Village to attend the next Bramhope in Bloom meeting on the 22nd September to discuss possible ideas for Carlton village. The Parish council own land at the waterhole at Carlton and would welcome Bramhope in Bloom assisting with planting the area.

7) To receive Parish Council properties exception reports

- a) **Puritan Chapel** – options for the repair of the candle holders in the chapel will be explored. There is no action required for the pew that has some paint missing.
- b) **Cemetery** – planning permission for the new shed is in the process of being obtained.
- c) **Red telephone boxes** - the contracts between BT and CHT have now been amended and a copy of the contract from CHT has been received.

8) Properties Exception Report

8.1 The Recreation Ground

8.1.1 To review and agree recreation ground fees for 2016/17 football season.

It was AGREED that the fees should remain the same for the 2016/17 season.

8.1.2 The cricket team have received a request from their sponsors for a permanent sign at the recreation ground. Further details are to be obtained.

8.1.3 A schedule of football matches will be obtained and passed to the company who white lines the pitch.

8.2 The Knoll

8.2.1 One of the Perspex panels at The Knoll had been displaced. This has now been mended.

8.2.2 The annual playground inspection by RoSPA will take place in September. It was AGREED the Clerk will attend the inspection.

10) Identify new jobs and agree budget

10.1 The down pipe on the bus shelter at the Birches will be repaired.

11) AOB

11.1 It was agreed that further information would be obtained regarding S106 monies outstanding for Bramhope.

11.2 A quote for the resurfacing of the recreation ground car park will be obtained.

11.3 The possibility of installing outdoor gym equipment at the recreation ground will be explored.

11.4 Overhanging trees at the bus stop at The Poplars will be reported to LCC.

11.5 An inventory and maintenance programme for village benches will be compiled.

12) Date of Next Meeting - Tuesday 6th September 2016 at 6:00pm