

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Robert Craven Memorial Hall on 24 August 2016 at 7.30pm

PRESENT

Chairman: Simon Cooper (Chairman)

Councillors: Amanda Lawrence, Diane Fox, Peter Lawson, Hilary Harris (Vice Chairman), Denis Johnson, Anna Hollings, Martin Fogel, Rob Haswell, Marion Rider

Nicola Woodward (Clerk)

156/16 TO RECEIVE APOLOGIES AND APPROVE REASONS OF ABSENCE

1.

Cllrs David Bryant, Billy Flynn, John Howard

157/16 DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST OR OTHER INTERESTS

2.

There were no declarations of interest.

158/16 MINUTES OF MEETING HELD ON 27th July 2016

3.

The minutes were proposed as a true record by Cllr Johnson, seconded by Cllr Fox and signed by the Chairman.

159/16 UPDATE FROM NEIGHBOURHOOD POLICE TEAM

4.

There have been two thefts reported over the last 30 days. The first involving a pedal cycle on Kings Road, the second a motorbike from Creskeld Lane which was later recovered.

There have been a number of burglaries in Adel where car keys have been the target. Advice was given to be mindful about keeping car keys upstairs and remaining vigilant.

A warning has been issued to a scrap collector. Residents who have any problems with scrap collectors should contact the police.

A group offering power washing of drives in Tredgold Avenue have been reported to Trading Standards.

Following reports of speeding on Moor Road, Community Speedwatch will commence in the next few weeks and will target Moor Road as the first location.

The Police team are launching a Darker Nights operation to remind residents to be vigilant as the dark nights are approaching to keep themselves and their properties safe.

160/16 TO RECEIVE INFORMATION REGARDING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY

5.

5.1 A request from Leeds City Council for additional comments regarding the future of the Rosemont site has been received.

A discussion took place. It was AGREED that the Parish Council will request that the criteria attached to the sale of the land for development should include a restriction on the number of flats to be restricted to 10 or 11 rather than 20 and that an element of any development should retain some social housing.

161/16 CHAIRMAN'S UPDATE

6.

The Chairman has received comments regarding the Olympic success of Alistair and Jonny Brownlee. Cllr Howard has forwarded comments on their success on behalf of the Parish Council to the local press. The Clerk will send an official letter of congratulations to Alistair and Jonny on behalf of the Parish Council.

162/16 CLERK'S REPORT

7.

The Clerk has received reports from Bramhope in Bloom regarding the theft of an expensive plant from one of the planters in the village. Two hanging baskets have also been stolen from the Pavilion.

Planning permission for the new cemetery shed has been submitted. A decision is expected by October 4th at the latest.

Thanks have been received from the Tennis club for their Community Grant. The Clerk will forward a request for a photograph and article for the Newsletter.

The new goalposts have been received and installed at the recreation ground.

Comments have been received from residents regarding the success of the Brownlees and how their achievement should be celebrated.

There have been a number of emails sent to local Councillors regarding the traffic calming measures in the village. The Clerk will collate and share any further correspondence.

163/16 CORRESPONDENCE

8.

8.1 Newsletter from Police & Crime Commissioner

8.2 Adel and Wharfedale Traffic Management Section Ward update July 2016

8.3 White Rose Update – YCLA, July 2016. A link regarding 'How to be a good employer' from the newsletter will be forwarded to the Personnel Working Group for information.

8.4 Invitation to Employment, Learning & the Local Economy sub-group meeting on 9th September to discuss the culture strategy for Leeds. Cllr Rider expressed an interest in attending. The Clerk will seek further details regarding venue.

8.5 Email from LCC regarding an update on the A658 Pool Bank New Road Culvert Replacement.

8.6 Invitation from SLCC to regional roadshow on 2nd November 2016, Wakefield. There will be no representatives attending.

8.7 Correspondence regarding the use of the Puritan Chapel. The Clerk will circulate the email.

8.8 Campaign to Protect Rural England Summer newsletter

8.9 Correspondence from St Giles Mother's Union expressing thanks for their Community Grant.

164/16 FINANCE AND ADMINISTRATION

9.

9.1

Payments as per the schedule were proposed by Cllr Rider, seconded by Cllr Harris and approved by all. Three additional payments were requested by the Clerk. They were proposed by Cllr Rider, seconded by Cllr Harris and approved by all.

9.2

The petty cash schedule was proposed by Cllr Fogel, seconded by Cllr Fox and approved by all.

9.3

A review of the budget by the Finance group took place on 12th August.

Key areas highlighted were that both income and expenditure are on target overall and there are no concerns currently.

There is a one off charge of £600 including VAT for the set-up fee for the Pension fund which had not been budgeted for. The underspend under salaries on the overlap allowance for the handover between the outgoing and incoming Clerk will cover the set up costs for the Pension.

The Consultancy costs for the Miller Homes housing appeal were not as significant as originally predicted. The underspend will be retained for future use for any additional housing appeals.

A three year financial plan will be developed over the coming months.

The Clerk has sent a reminder to RCMH that they need to apply for their grant.

9.4

To approve the Clerk's attendance on the follow up Clerks YCLA training event.

This was proposed by Cllr Rider, seconded by Cllr Harris and approved by all.

9.5

To approve the Clerk's attendance on the ILCA training

This was proposed by Cllr Rider, seconded by Cllr Harris and approved by all.

9.6

To offer and approve up to 3 places on a new councillors training event, date to be confirmed.

This was proposed by Cllr Rider, seconded by Cllr Harris and approved by all. Dates will be circulated when they are received.

9.7 To approve attendance and request a payment for Chairmanship Training event.

This was proposed by Cllr Rider, seconded by Cllr Harris and approved by all.

165/16 PLANNING AND ENFORCEMENT

10.

10.1 Planning Issues

The report from the Planning Committee was approved.

10.2 Enforcement Issues

There are 2 properties being investigated for permitted development and the premises being used as a business. The erection of A-boards by a business in the village on land in front of their premises has been investigated but no action has been taken as the land is owned by the business.

166/16 VILLAGE MAINTENANCE COMMITTEE REPORT

11.

11.1 The minutes of the group of 2nd August 2016 were proposed by Cllr Johnson, seconded by Cllr Fox and approved by all.

167/16 COMMUNICATIONS WORKING GROUP REPORT

12.

12.1 To receive a report on faster broadband for Bramhope and proposal for working group

BT Openreach have a Community Fibre Partnership programme which enables communities to self-fund cabinets, which may reduce the time for superfast broadband to reach homes in the Kings Road/The Trees area. The cost is £20 to £25k. The Parish Council are not allowed to provide funds under state aid rules. However the BDUK Better Broadband voucher scheme has been extended for those homes who have less than 2Mbps to apply for a £350 voucher towards a BT Fibre upgrade. Residents can aggregate their vouchers and approach BT via the Community Fibre Partnership scheme. It was AGREED in principle that a working group including Councillors and residents from the affected areas is set up to determine the best approach to take. Cllrs Hollings and Harris volunteered for the working group. Cllr Howard will also be approached to sit on the working group.

168/16 PERSONNEL WORKING GROUP REPORT

13

13. 1

Auto-enrolment has been completed and notification has been sent to the Pension Regulator in order to fulfil the Parish Council's legal obligations.

169/16 CEMETERY WORKING GROUP REPORT

14

14.1

The Cemetery Group met with one of the contractors interested in providing an estimate for the Cemetery Memorial structure.

An estimate from a second contractor has been received, however it was incomplete. Further details have been requested.

A response from a third contractor is still to be received.

It was raised that some assistance may be required when putting together a tender document to ensure the specifications are correct.

170/16 LEEDS CITY COUNCIL UPDATE

15.

There was no update from Leeds City Council.

171/16 CARLTON VILLAGE REPORT

16.

Historian Alistair Lawrence will be coming to Carlton on 17th September to give a talk on the history of Carlton. There will be a McMillan Coffee morning held in Carlton on the same day. Both events will take place at Carlton Kennels. All are welcome.

172/16 LIAISON GROUPS

17.

17.1 RCMH

The RCMH are planning to rename the hall in the near future. It is likely to be called Bramhope Village Hall. The new caretaker is undertaking a programme of decorating in the hall and the new kitchen is fully equipped to cater for large events. A wedding has already been held at the hall since the kitchen was refurbished. The hedge on the edge of the car park has been cut back to assist with visibility for exiting the car park.

Following on from the success of the play held at RCMH, bookings are in place for additional plays.

A report on the roof of the hall has indicated that is in a reasonable condition and does not require work at this time.

The Clerk informed the meeting that she has had a request for a community grant application form on behalf of a group, SportyTots. SportyTots are proposing to set up a group for mothers and toddlers to be held at RCMH.

17.2 BRAMHOPE PRIMARY SCHOOL

There was no report for Bramhope Primary School.

17.3 AIRPORT CONSULTATIVE COMMITTEE

There was no update from the airport consultative committee

173/16 PARISH ISSUES

18.

Thanks and congratulations were given to Cllr Howard on the production of the Summer Newsletter.

Cllr Harris will circulate a response from WY Metro regarding an issue that had been highlighted on the X84 services.

Cllr Hollings has requested that the portaloos at the car boot site near Carlton be moved to the bottom of the field, as currently they are at the top and can be seen by Carlton residents. The landowner has agreed to do this.

It has been noted that there are No Parking on the grass verge notices on Parklands. The Clerk will seek confirmation that LCC have installed the signs.

A resident has approached Cllr Rider regarding the proposed traffic calming scheme. Cllr Rider will ask the resident to forward their comments to Cllr Anderson and copy in the Clerk and Cllr Flynn.

Cllr Rider raised how the Brownlees latest success can be marked by the village. A proposal will be put together and discussed at a future meeting.

Cllr Rider raised the issue of the large amount of development of existing properties in the village currently.

Cllr Lawrence requested that a proposal for an outdoor gym at the recreation ground be put on a future agenda.

A defibrillator has been installed at the Methodist Church.

The Puritan Chapel received 8 visitors on 8th August. The final opening will be on the 4th September. Cllr Lawrence volunteered to open the Chapel.

A request was made for an update on the seating area outside the chip shop. The Clerk will contact Cllr Flynn.

174/16

18.

The date of the next meeting of the Parish Council will be Wednesday 28th September 2016 at 7.30pm

The meeting ended at 8.25pm