

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 6 September 2016, 6.00pm at the Robert Craven Memorial Hall

Present:

Cllr Simon Cooper (Chair)
Cllr David Bryant
Cllr Diane Fox
Cllr Martin Fogel
Cllr Peter Lawson
Denis Johnson
Brian Taylor – Village Caretaker
Nicola Woodward - Clerk

1) To Receive apologies: Cllr Hilary Harris

2) To disclose or draw attention to any disclosable pecuniary interest

No interests were declared.

3) To confirm the minutes of the meeting held on 2nd August 2016.

The Minutes were proposed as a true record by Cllr Fox and seconded by Cllr Fogel and signed by the Chairman.

4) To receive information on the ongoing issues and decide further action where necessary

4.1 To receive an update on the refurbishment of the Bramhope signs

An incident has occurred involving the Bramhope sign which has resulted in it partially collapsing. The broken part of the sign has been removed from the site. It was AGREED the Clerk will seek a quote for a replacement sign.

4.2 To receive an update on the refurbishment of 1 benches

The refurbishment of the 2000 Bench should be completed by the end of September

4.3 To receive an update regarding Parish Council litter bins

It was AGREED that the Village Caretaker will refurbish one litter bin for approval prior commencing a schedule of refurbishment.

4.4 To receive an update on the resurfacing of the recreation ground car park

One quote has been received. Additional quotes are being sought. It was AGREED that a full resurfacing of the car park is not necessary and that the work will be restricted to filling in pot-holes and resurfacing where necessary.

A discussion took place regarding S106 money and areas that it can be utilised in. Further information will be obtained regarding S106 eligibility criteria and will be discussed at future meetings.

5) Work completed since 5 July 2016

5.1 The white line on the steps at the Puritan Chapel has been repainted.

5.2 Strimmed and cut back hedge/trees in various areas on Leeds Road, The Knoll, Parklands Crescent and Walk, the junction of Breary Lane East and

Creskeld Lane, Church Hill the Cemetery, at Carlton Water Hole and the entrance to the Recreation ground car park.

5.3 Removed bunting in the village, with the exception of 2 inaccessible pieces

5.4 The downpipe on the bus shelter at The Birches has been repaired.

5.5 Replacement of missing stone at the Memorial Garden

5.6 A dropped post has been installed at the recreation ground.

5.7 The new goalposts have been installed.

6) To receive BiB Report

6.1 BiB had submitted a report on their current activities which had been circulated prior to the meeting.

6.2 Maintenance of displays around the village has taken place over the past month. An additional area at the Robert Craven Memorial Hall may be adopted by the group.

7) To receive Parish Council properties exception reports

7.1 Puritan Chapel

7.1.1 Cllr Cooper will repair the candle holders at the Chapel.

7.1.2 It was AGREED that the appropriate fire extinguishers will be obtained for the Chapel on a rental and service contract.

7.2 Cemetery

Planning permission for the Cemetery shed is still in progress.

7.3 Red telephone boxes – a copy of the contract for both phone boxes has been received from CHT. Clarification is being sought regarding one of the contracts and the use of the phone box post adoption. A business case will be required by BT if the defibrillator for Carlton is not organised via CHT.

8) Properties Exception Report

8.1 The Recreation Ground

8.1.1 One of the bins at the recreation ground has been damaged. The Clerk will speak to the contractors regarding the damage.

8.1.2 The Chairman and Clerk will meet representatives from the Cricket Club and Football club in September.

8.2 The Knoll

8.2.1 The Clerk will speak to the window cleaner regarding the cleaning of the shelter at The Knoll.

10) Identify new jobs and agree budget

10.1 Quotes will be sought for replacing the showers at the Pavilion.

10.2 The Village Caretaker will patch the car park.

11) AOB

11.1 The Clerk will obtain further information regarding S106 monies outstanding for Bramhope.

12) Date of Next Meeting

Tuesday 4th October 2016 at 6:00pm. Apologies were received from the Clerk. Cllr Fox agreed to take the minutes in the Clerks absence.