

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 4th October 2016, 6.00pm at the Robert Craven Memorial Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Diane Fox
Cllr Martin Fogel
Cllr Peter Lawson
Cllr Hilary Harris
Cllr Denis Johnson

1) To Receive apologies: Brian Taylor – Village Caretaker, Nicola Woodward – Clerk, Cllr David Bryant

2) To disclose or draw attention to any disclosable pecuniary interest

None declared.

3) To confirm the minutes of the meeting held on 6th September 2016.

The Minutes were proposed as a true record by Cllr Fogel and seconded by Cllr Johnson and signed by the Chairman.

4) To receive information on the ongoing issues and decide further action where necessary

4.1 To receive an update on the refurbishment of the Bramhope signs

The Clerk has spoken to two companies. Both have indicated that they will quote for repairing the signs and for replacement. The Clerk is awaiting a quote in writing.

ACTION: Agreed that a decision can be made, via e-mail, when quotes are received.

4.2 To receive an update on the resurfacing of the recreation ground car park and agree action required.

Two quotes have been received for undertaking some remedial work to the recreation ground car park. Following discussion at the meeting it was agreed that the Village Caretaker will be asked to fill the pot holes in the first instance.

4.3 To receive an update on the fire extinguishers at the Puritan Chapel

Three new fire extinguishers have now been installed at the Chapel. They are on free standing stands so they can be moved if their locations prove to be inappropriate.

4.4 To receive information regarding electrical testing at the Pavilion and agree action required.

One quote has been obtained for the electrical testing of the heaters/portable appliances and mains circuits and for the disconnection of the electric from the garage and the broken floodlight at the Pavilion.

ACTION: Cllr Cooper will obtain a second quote

4.5 To receive information regarding upgrading of showers at the Pavilion and agree action as required.

A quote for a replacement pump at the Pavilion has been obtained.

ACTION: Cllr Cooper will obtain a second quote which will be circulated by email to other committee members.

5) Work completed since 6th September 2016

- Strimming along the footpath by the Knoll and Parklands Crescent and Recreation ground.
- Cut back trees around football pitch.
- Assisted with new nets for goal posts.
- Re-positioned waste bin near in car park at the Recreation Ground.
- Repaired the overflow in the ladies toilet, at the pavilion.

6) To receive BiB Report

6.1 Information has been received from Bramhope in Bloom that a proposal for improvement of planting on the Leeds Road roundabout includes possibly having a stone wall with a gate on it.

6.2 Concrete bin outside the Newsagents.
LCC have expressed that they would like the bin to be used as a planter.

ACTION : Cllr Cooper to contact BiB about this issue.

6.3 Planting at Carlton

Bramhope in Bloom will be pleased to help via the provision of shrubs from their usual supplier, but do not have the manpower to deal with the planting.

ACTION: Cllr Hollings to be contacted regarding the possibility of any Carlton residents being able to help with the planting.

7) To receive Parish Council properties exception reports

7.1 Puritan Chapel

7.1.1 Cllr Cooper has repaired the candle holders and attended to the window putty at the Chapel.

7.2 Bus Shelters

There is a loose stone on the front of the Creskeld Lane shelter.

ACTION: The Village Caretaker will be asked to deal with this.

7.3 Cemetery

Planning permission for the Cemetery shed was granted on 3rd October 2016. The replacement shed will be ordered as previously agreed and arrangements made for the existing shed to be collected. Volunteers will be required to help empty the old shed. A request will be made for a skip via LCC.

It was AGREED that Tiger Sheds also be asked to erect the new shed.

7.4 Red telephone boxes – The queries we had following receipt of the contracts for signing have now been answered. Planning permission will not be required for installation of the defibs. Confirmation that the kiosks can be used for any purpose from CHT also received.

ACTION: It was AGREED to send off the signed contracts to CHT.

8) Properties Exception Report

8.1 The Recreation Ground

The Chairman and Clerk met representatives from the Cricket Club and Football club earlier in the month.

Both teams are reasonably happy with the facilities on offer with the exception of the showers.

The cricket team have had a conversation with a contractor who may be interested in taking on the grass cutting at the recreation ground. Any contract would need to include the entire area.

The cricket team will talk to their sponsors regarding their suggestions for

sponsor advertisements and forward any proposals to the Clerk.
The football club raised that there wasn't a changing room for the referees (particularly female referees). An area has now been created to be used by referees.
The football team felt that the Pavilion would benefit from some repainting inside.
It was agreed that the microwave which is in poor condition would be disposed of.

9) Identify new jobs and agree budget

9.1 Recreation Ground – There are several overhanging branches on the trees around the edge of the field which need to be cut back to allow access for the grass cutters. Cllr Lawson also stated that the branches were overhanging the pedestrian entrance gate. Cllr Lawson and the Village Caretaker will ascertain if the trees can be attended to without engaging a contractor.

9.2 One of the benches on the edge of the field, which has a memorial plaque on it, is in a very poor condition and needs removing or replacing.
ACTION: To be inspected by Village Caretaker

9.3 Vegetation overhanging the footpath at various locations on the A660 between the junction with Breary Lane and St Giles Church.
ACTION: Cllr Flynn to be asked to inform LCC about this regarding contacting the responsible householders

9.4 Christmas Tree at The Cross

ACTION: Agreed that High Trees Garden Centre be asked to provide a 12 foot tree, deliver, place the tree in the stand and decorate with the lights, in time for the street lights switch on on Monday 4th December.

10) AOB

10.1 Puritan chapel carol service

Concern was expressed about the condition of the piano and that an electronic keyboard would be needed.

ACTION: Contact St Giles regarding the need for a keyboard and offer help with transporting one to the chapel.

12) Date of Next Meeting

Tuesday 1st November 2016 at 6:00pm.