

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Bramhope Village Hall held on 28th June 2017 at 7.30pm

PRESENT

Chairman: Simon Cooper

Councillors : Hilary Harris (Vice chairman), Diane Fox, David Bryant, Amanda Lawrence, Martin Fogel, Rob Haswell, Billy Flynn, Marion Rider, John Howard, Peter Lawson

Nicola Woodward (Clerk)

117/17 To receive apologies

1. Apologies received from Cllrs Ellis and Hollings.

118/17 Declarations of disclosable pecuniary interest or other interests

2. Cllr Harris declared an interest in a payment to Derrick Harris for the band for the cabaret evening and to herself for the reimbursement of costs incurred for the cabaret evening.

119/17 To confirm the minutes of the meeting held on 24th May 2017

3. The minutes for the 24th May 2017 were PROPOSED as a true record by Cllr Fox and seconded by Cllr Fogel and AGREED by ALL.

120/17 To Receive a report from the Neighbourhood Police Team

4. In the last 30 days there have been 8 reported burglaries in Bramhope & Carlton. 6 were entry in to homes and 2 were into sheds/garages. There have been thefts from 5 motor vehicles and a break in at one of the shops in the village. One arrest has been made in relation to one of the burglaries and an investigation is ongoing for the other burglaries.

The police have been monitoring the recreation ground and playground to try and reduce the level of anti-social behaviour in the village. Two groups of youths have been approached in the past week. Names and addresses have been recorded and members of the groups written to, to inform them that the police are monitoring anti-social behaviour in the village. Further visits will be made by the PCSO's this week.

PC Karina Ingham stressed the importance of replacing old locks with Euro-profile locks that are snap resistant as these will act as a deterrent.

A PCSO will be deployed to the school at the start of the Autumn term to tackle the parking issues at the school.

The issue of use of the SID in the village was raised. Unfortunately there is only 1 mobile SID for the whole area so it can't be lent out. However if anyone wants to go out with a PCSO as part of community speedwatch PC Ingham can arrange this. Should the ward invest in its own SID PC Ingham can provide training.

PC Ingham, Cllr Flynn and other members of the neighbourhood policing team have responded to complaints from residents regarding parked cars on Tredgold Avenue, with several visits. Although there were cars parked in the vicinity of the shops there was no illegal parking observed on any of the visits.

Cllr Harris raised the length of time it can take to get through to 101. PC Ingham suggested that an on-line webchat can achieve a faster response than a phone call, however if a member of the public feels that a crime is taking place at the time they should use 999.

Cllr Howard will contact PC Ingham for an update for the village newsletter.

There were no issues to report in Carlton from the last 30 days.

121/17 To receive information on the ongoing issues and decide further action where necessary.

5.

5.1 To discuss and agree action required regarding solar lighting for The Southfields/Birches ginnel

A discussion took place regarding the provision of a solar light, as that would be the only option in this location. 18 households (34 residents) have indicated that they would be in favour of a light in the ginnel. Concerns that the Parish Council have with regards to providing a light are:

- the effectiveness of a solar light, particularly in the winter months
- that the rest of the area surrounding this ginnel and other ginnels in the village are also unlit and it would not be feasible to provide lighting in other unlit areas of the village
- the ginnel has been unlit for over 11 years
- when the ginnel was lit it became an attractive meeting place for youths and created anti-social behaviour causing issues for residents in the immediate vicinity of the ginnel

Councillors voted on the proposal to provide a solar light for the Southfields/Birches ginnel. There were 9 not in favour and 2 abstentions.

The Clerk will write to the resident concerned to inform them that a light will not be installed in the ginnel.

122/17

6.

Chairmans Update

The Chairman has attended a YLCA meeting, the Cabaret evening and WI afternoon tea during the last month.

Details of training events for Councillors are available for any Councillor wishing to attend a training event. There are two new bins, provided by Leeds City Council, in the car park adjacent to the public toilets.

To note for future meetings, if a Chair is not present at the start of the meeting, the Chair that has been voted in to Chair the meeting will remain as chair throughout the meeting.

Cllr Cooper raised his concern about two further accidents that have taken place on the Church Hill bend of the A660 outside the church and the proximity of the accidents to the bus stop. Cllr Flynn will raise the issue again with Leeds City Council and re-iterate the concerns the Parish Council have about the increasing frequency of accidents in this location in recent months.

123/17

7.

Clerks Report

The Clerk reported that one of the picnic benches, previously presumed stolen, from The Knoll has been located on the school playing fields. Some assistance will be required to move it back to the playground.

The baby swing replacement has been delivered but there are some issues with removing the old swing. An installer from the company is required. This will be taken to VMC for approval.

The Clerk has submitted an insurance claim for the broken panel in the shelter at the recreation ground.

The Clerk submitted the boundary review documents on 8th June 2017 and has received an acknowledgement of receipt.

The order for the Carlton defibrillator has been placed.

Notification that the mobile library service will reduce the length of its visits has been sent to the Clerk. A discussion took place. It was AGREED that the Clerk will raise its concerns about the reduction in the service via Cllr Flynn and that the service should continue to operate at times when school children can visit on their way home from school. It was suggested that the mobile library service should be publicised as some residents not may be aware of its existence.

124/17

8.

Correspondence

8.1 WY Police Crime & Commissioner Newsletter April 2017

8.2 Invitation and Agenda for the SLCC Regional Training Seminar, 16th August, Barnsley

8.3 YLCA White Rose Update May 2017

8.4 Clerks & Councils Direct Magazine, May 2017

125/17 To receive an update on the Festival Events for 2017

9.

The 2017 Summer Festival events have been well attended, but in some cases not as well attended as previous years events.

Donations for the Parish Council's nominated charity for the year, Marie Curie, have been very generous at each of the events where there has been a collection. A final total for the Festival will be sent to Cllr Harris after all the events have taken place. Although ticket sales were down on previous years for the Cabaret evening the ticket sales and bar takings have covered the cost of the event.

The family picnic which had been arranged in response to a request for an event for children had a disappointing number of attendees.

There are two events remaining, a wine and cheese evening (1st July) and brass band concert (29th July).

126/17

10. To discuss and agree suggested replacements for the Bramhope Village Signs, including location & number of new signs

A discussion took place regarding the replacement of the Bramhope signs. It was AGREED that two new stone signs located near the roundabout and the puritan chapel will be commissioned. The Clerk will liaise with Leeds City Council Highways department regarding the location of the signs. Following a vote it was AGREED that the lettering for the signs will be Welcome to Bramhope. (Welcome to Bramhope 7 votes, Bramhope – 3 votes, 1 abstention).

Motion to exclude the public from the meeting for Agenda Item 11.

127/17

11. To discuss a proposal to sell Gurnal Flats and Land off Harrogate Road and agree action required.

A discussion took place regarding a proposal to sell Gurnal Flats and the land Off Harrogate Road. It was AGREED that both pieces of land will be sold at market value, subject to a second valuation and seeking professional advice regarding the imposition of a covenant or claw back agreement as part of the terms of the sale.

The Clerk will arrange a RICS valuation report, required by Section 127 Local Government Act 1972 following receipt of the second valuation.

The Parish Council will pay its own legal costs in relation to the sale of the land.

128/17

12. To discuss engaging members of the public in Parish Council meetings.

A discussion took place regarding a proposal from Cllr Harris to engage more members of the public in Parish Council meetings. The suggestion to have a 10 minute slot after the report from the neighbourhood police team was considered. It was AGREED that as per the Standing Orders a ten minute slot at the start of every meeting will continue to be allocated members of the public who wish to comment or ask questions at a Parish Council meeting. The Clerk will amend the wording on the Summons/Agenda to make this clearer to residents.

129/17 Finance And Administration Working Party

13.

13.1 To Approve payments as per the schedule for June

The Schedule was PROPOSED by Cllr Fogel, SECONDED by Cllr Fox and AGREED by ALL.

13.2 To Approve the Petty Cash statement as per the schedule for June

The Schedule was PROPOSED by Cllr Bryant, SECONDED by Cllr Fox and AGREED by ALL.

13.3 To discuss and approve expenditure for new Councillor Training Event

New councillor training was discussed. It was AGREED that Cllr Ellis can attend a new Councillor training on a date to be confirmed.

130/17

14.

Planning & Enforcement

14.1 To confirm the minutes from the meeting held on 24th & 31st May 2017

The minutes for the meeting held on the 24th & 31st May 2017 were PROPOSED as a true record by Cllr Fox and seconded by Cllr Harris and AGREED by ALL.

14.2 Enforcement issues

There were no updates on enforcement issues.

14.3 Update on the development at Breary Lane East

The Parish Councils comments have been submitted for the Breary Lane East Development. The planning application has not been approved yet. The archaeological survey of the site has commenced.

A comment from WY Combined Authority included a reference to the bus shelters. A new modern bus shelter with real time information display is proposed to replace an existing bus stop pole. (Stop 14856). The Parish Council have already made a request to Millers and LCC that any existing shelters that require moving should be rebuilt at the expense of the developer.

14.4 To receive information regarding the green belt land and update on the professional advice received.

The Clerk and Cllrs Haswell and Fox met with a planning professional appointed to discuss putting a case forward to appeal the decision to bring three identified pieces of land (at Moor Road, Creskeld Lane and Breary Lane East) out of the Green Belt as part of the Leeds Site Allocation Plan. Following discussions and evaluation of the criteria against which each piece of land will be measured against the recommendation is that the Parish Council should challenge the decision. Clarification is required regarding representation at the public examination later in the year.

131/17

15.

Village Maintenance Committee Report

15.1 To approve the minutes of the meeting on 6th June 2017

The minutes for the 6th June 2017 were PROPOSED as a true record by Cllr Bryant and seconded by Cllr Fogel and AGREED by ALL.

15.2 To receive regarding the refurbishment of the Breary Lane East phone box and agree action required

A discussion took place regarding the refurbishment of the phone boxes. It was AGREED that the Carlton phone box will have the missing Perspex replaced.

It was AGREED that the Breary Lane refurbishment would include replacing the Perspex with glass. A second quote will be sought for the refurbishment work. Sponsorship for the panes of glass from local business will not be pursued.

15.3 To receive the Annual Property Inspection report carried out on 7th June 2017

The annual property inspection took place on 7th June. A list of the areas of concern will be dealt with by the VMC.

132/17

16.

Communications Working Party Report

16.1 Summer Newsletter

Cllr Howard will send out a request to regular contributors to the newsletter to send in their articles no later 20th July 2017 for inclusion in the Summer Newsletter, due to be printed at the beginning of August.

16.2 Community Funded Broadband Partnership

Cllr Howard has received 40 responses from residents interested in setting up a CF Broadband Partnership for 'The Trees'/Kings Road Area of Bramhope. Indications are that it is likely that faster broadband for the area will be included in the plan for 2019 (likely to be between July and September). A CFP would take 15 months to deliver at a cost of £25,000. Cllr Howard will contact the residents that have been in touch to keep them up to date.

133/17

17.

Leeds City Council Update

17.1 Tredgold Avenue – Parking Complaints

There have been several complaints regarding the increase in volume of parked vehicles on Tredgold Avenue. Cllr Flynn and the neighbourhood Police team will continue to monitor the situation and take appropriate action should illegal parking be observed.

- 17.2 To discuss a request to tarmac encroaching grass verge on Leeds Road
A discussion took place regarding the encroaching grass verge on Leeds Road and overhanging vegetation. Cllrs Flynn and Harris will visit the site. Cllr Flynn will follow the visit up with appropriate contact with Leeds City Council regarding the issues found and will request a meeting with a highways representative to discuss the issue.

134/17 Carlton Village Report

18. There was no Carlton Village report.

Cllr Rider left the meeting at 9.55pm and returned at 9.57pm – agenda item 19.1 was taken after 19.2.

135/17 Liaison Groups

19.

19.1 Bramhope Village Hall

There was no report. The next meeting of the BVH Committee takes place on 17th July 2017.

19.2 Bramhope Primary School

Cllr Bryant has attended his first governors meeting.

19.3 Leeds/Bradford Airport

There was no report as the meeting due to be held in June has been postponed.

136/17

20.

Parish Issues/Any other business

- 20.1 Cllr Haswell enquired whether or not the footpath at the bottom of Church Hill would be resurfaced as part of the current footpath maintenance taking place in the village. The Clerk will advise.
- 20.2 Cllr Howard attended the X84 consultation. The proposals for the service include a one per hour bus which will go from Leeds via Pool (not an additional to the current provision of X84 services), there will continue to be a service every 20 minutes between 7am and 7pm. The timetable will be eased to allow longer journey times which should assist with punctuality. An additional bus will be added to the X84 fleet to improve reliability. The last bus will move to 11.35pm. X84 users are invited to complete the survey which can be found at the web address <https://www.firstgroup.com/leeds/more/have-your-say-our-services-north-west-leeds>

Cllr Bryan left the meeting at 10.10pm and returned at 10.12pm

137/17

21.

To confirm the date of the next Full Council Meeting

The date of the next meeting will be Wednesday 26th July at 7.30pm

Cllrs Cooper, Harris and Lawrence gave their apologies for the next meeting. Cllr Howard will chair the next meeting.

The meeting closed at 10.15pm