

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at Bramhope Village Hall
held on 23rd August 2017 at 7.30pm

PRESENT

Chairman: Simon Cooper

Councillors : Hilary Harris, Diane Fox, David Bryant, Billy Flynn, Marion Rider, Amanda Lawrence, Anna Hollings, John Howard and Richard Ellis

Nicola Woodward (Clerk)

159/17

1. Public Participation

There were no members of the public present.

160/17

2. To receive apologies

Apologies received from Cllrs Martin Fogel and Rob Haswell

161/17

3. Declarations of disclosable pecuniary interest or other interests

There were no declarations of interest.

162/17

4. To confirm the minutes of the meeting held on 26th July 2017

The minutes for the 26th July 2017 were PROPOSED as a true record by Cllr Bryant and seconded by Cllr Fox and AGREED by ALL.

163/17

5. To Receive a report from the Neighbourhood Police Team

In the last 30 days the following crimes took place;

Theft of a bicycle from an unsecure shed in Carlton and Bramhope.

Theft of bicycles from a garage in Bramhope.

A commercial burglary in Carlton.

Theft of tools from a workman's vehicle in Bramhope

Burglary of an uninhabited property in Bramhope.

Crime fallen in the past month following several arrests. Patrols in the area continue to be conducted.

The parking situation at Tredgold Avenue is being monitored with further site visits planned.

The Police have been in contact with LCC Highways regarding the Church Hill bend and work to the road surface here, following another collision at this location last week.

164/17

6. To accept resignation from Cllr Lawson and agree advertising for a replacement Councillor

The resignation from Cllr Lawson was accepted. The notice of vacancy will be displayed until 29th August. If no 10 electors have requested an election by that date it was AGREED that the Clerk will display casual vacancy notices on the village noticeboards and website from 30th August with a closing date of 27th September 2017. Candidates will be invited to the October meeting. A letter of thanks will be sent to Councillor Lawson.

165/17

7. To appoint a Parish Council Liaison for Bramhope in Bloom

Cllr Harris volunteered to replace Cllr Lawson as the Parish Council Liaison for Bramhope in Bloom.

Motion to exclude the public from the meeting for Agenda Item 8.1.

166/17

8. To receive information on the ongoing issues

8.1 To discuss the sale of Gurnal Flats and Land off Harrogate Road and agree action required

A discussion took place regarding the sale of Parish Council land. Due to the number of expressions of interest in purchasing the land it was AGREED by ALL that an agent will be engaged to negotiate the sale of the land. A budget was AGREED by ALL.

It was AGREED that the Clerk supported by Cllrs Cooper, Lawrence and Fogel will progress the sale of the land forward on behalf of the Parish Council and report progress at subsequent meetings.

167/17

9. Chairmans Update

The Chairman contacted Cllr Flynn regarding the increase in the number of accidents at Church Hill/Leeds Road. Cllr Flynn has requested that an LCC Officer attend the next Parish Council meeting to discuss the issue and the actions required. Cllr Flynn is awaiting a response from LCC regarding the road surface, as LCC previously indicated that the area would be re-surfaced over the summer holidays.

The Chairman reminded the Parish Council the importance of confidentiality when discussing the business of other organisations/individuals.

168/17

10. Clerks Report

The Carlton defibrillator will be installed on the 28th August. The introductory session will be held on 8th September at 7.00pm at Carlton Kennels. To date six requests for places on the session have been received.

The Clerk is attending an SLCC Branch training day on 4th September.

169/17

11. Correspondence

11.1 Police & Crime Commissioner August Newsletter

11.2 YLCA White Rose Update August 2017 – the newsletter contained information regarding a new Good Councillors Guide to Finance and Transparency. The Clerk will circulate the guide to the Finance Working Group.

11.3 Countryside Voice

11.4 Draft Leeds (Electoral Changes) Order 2017 – correction to cycle for local elections

11.5 Reform of Data Protection Legislation and introduction of the General Data Protection Regulation (GDPR). This will be an agenda item for the next Communications Working Party Meeting. Following discussion the implications of the new legislation for the Parish Council will be shared with full Parish Council.

170/17

12. Finance And Administration Working Party

12.1 To Approve payments as per the schedule for August

The Payment Schedule was PROPOSED by Cllr , SECONDED by Cllr Fox and AGREED by ALL.

12.2 To Approve the Petty Cash statement as per the schedule for August

The Schedule was PROPOSED by Cllr Bryant, SECONDED by Cllr Fox and AGREED by ALL.

12.3 Bramhope Village Hall

Councillors Fogel and Howard held an informal meeting with the Chair and Vice Chair of Bramhope Village Hall to discuss the process for the annual grant application for Bramhope Village Hall. A discussion took place regarding the possibility of an additional grant application to assist with improvements at the Village Hall. A discussion about the principles of additional grant support will take place at the next Finance Working Group meeting with recommendations for Full Parish Council.

**171/17
13.**

Planning & Enforcement

13.1 To confirm the minutes from the meeting held on 15th August 2017

The minutes for the meeting held on the 15th August 2017 were PROPOSED as a true record by Cllr Fox and seconded by Cllr Harris and AGREED by ALL.

13.2 Enforcement issues

There were no new enforcement issues.

13.3 Update on the development at Breary Lane East

The date for the LCC Plans Committee is still to be confirmed. Cllr Flynn will represent the Parish Council at the Committee. The Clerk has drafted a letter to send to the developers with the points that the PC wish to raise and agree with the developers for inclusion in their plans. A draft plan of the comments that Cllr Flynn will raise on behalf of the Parish Council at the Plans Committee have been formulated. Cllrs Fox and Harris have permission to access the site from the land owner and will visit the archaeologists on site.

13.4 To receive an update on the Leeds Site Allocation Plan

The statement for the hearings has been received from the consultant. Some further amendments are required prior to its submission at the end of the week. All three areas of land concerned will be defended. It was AGREED that the Clerk and members of the Planning Committee will ensure that the submission is completed and sent off for the deadline on 25th August 2017.

**172/17
14.**

Village Maintenance Committee Report

14.1 To approve the minutes of the meeting on 1st August 2017

The minutes for the 1st August 2017 were PROPOSED as a true record by Cllr Fox and seconded by Cllr Cooper and AGREED by ALL.

**173/17
15.**

Communications Working Party Report

The Summer newsletter has been distributed.

174/17

16. Personnel Working Group

There was no report from the Personnel Working Group.

175/17

17. Cemetery Working Group

The cemetery working group will meet to discuss the quote received for the 'Octunda' and report back to the next Full Parish Council meeting.

**176/17
18.**

Leeds City Council Update

18.1 Cllr Flynn has held a number of street surgeries. Parents with young children have raised the issue of having a pedestrian crossing on Church Hill/Breary Lane.

**177/17
19.**

Carlton Village Report

19.1 Following recent burglaries in Carlton, Cllr Hollings has been invited to join the Yeadon/Rawdon Neighbourhood Watch Meeting. Cllr Hollings will attend future meetings when possible.

19.2 Following the Parish Council 's and personal comments submitted regarding the proposed 30mph zone in Carlton, Cllr Hollings is meeting Cllr Colin Campbell and LCC Highways to discuss the issue.

19.3 Cllr Hollings thanked Cllr Fox for assisting in the delivery of the Summer Newsletter in Carlton.

178/17 Liaison Groups

20.

20.1 Bramhope Village Hall

The next meeting of the Bramhope Village Hall Committee will take place in September. No update since the last Parish Council meeting.

20.2 Bramhope Primary School

There was no report for Bramhope Primary School.

20.3 Leeds/Bradford Airport

There was no report for Leeds/Bradford Airport.

179/17

21.

Parish Issues/Any other business

21.1 Cllr Hollings has been approached by Carlton residents about the broadband speed in Carlton. To be discussed with Cllr Howard.

21.2 Cllr Howard is campaigning for a bus on the X84 route to be painted in the Samuel Ledgard Bus Company livery to mark the 50 years in October since the blue buses stopped running on the x84 route.

21.3 Cllr Lawrence will meet with pupils at the school and members of the local scout group to share the idea of a trim trail for Bramhope and to receive feedback on the idea.

20.4 Cllr Flynn has been asked about the possibility of providing a skate park in Bramhope. This will be an agenda item for the next meeting.

180/17

22.

To confirm the date of the next Full Council Meeting

The date of the next meeting will be Wednesday 27th September at 7.30pm

The meeting closed at 8.35pm