

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 3rd October 2017, 6.00pm at the Bramhope Village Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Diane Fox
Cllr Martin Fogel
Cllr David Bryant
Cllr Hilary Harris
Brian Taylor – Village Caretaker

- 1) To receive apologies:** Nicola Woodward, Clerk
- 2) To disclose or draw attention to any disclosable pecuniary interest**

No interests were declared.

- 3) To receive information on the ongoing issues and decide further action where necessary**

3.1 To receive an update on the refurbishment of The Cross

A second quote will be obtained for the November meeting.

4) Work completed since 5th September 2017

Cut back weeds and bushes at King Lane bus stop.
Removed two large piles of grass cuttings at Recreation Ground
Edged and weeded War Memorial at the Recreation Ground
Strimmed various areas at Recreation Ground
Strimmed paths beside The Knoll and Parklands Walk

5) To receive BiB Report

Bramhope in Bloom are awaiting the arrival of Spring bedding and bulbs for the barrels and beds. The Puritan Chapel and Well Site have been tidied up. The privet hedge at the Puritan Chapel has been cut back, the compost worked and weeds cleared. Leeds City Council have been asked to remove the baskets and hayracks at The Cross.

It was noted that Bramhope in Bloom have received a Gold award plus a special award for the Memorial Garden. They have also received a letter of congratulations from the Lord Mayor.

6) To receive Parish Council properties exception reports

To receive an update on the information sign for the Puritan Chapel

6.1 Puritan Chapel

(i) To receive an update on the information sign for the Puritan Chapel

The planning application for the sign has been submitted by the Clerk on behalf of Bramhope in Bloom. A copy of the design was discussed and agreed. Thanks to Cllr Fox for assisting with supplying wording and comment on the design.

6.2 Memorial Garden

(i) To receive an update on the repair of the flag pole

The British Legion have had the flag pole repaired. No further action is required by VMC.

6.3 Red Telephone Boxes

(i) To receive and update on the refurbishment of the phone boxes

The phone box from The Parade has been removed or refurbishment. The electrics will need to be re-connected when the box is re-installed.

7.0 To receive Recreation Properties report

7.1 The Knoll

Nothing to report.

7.2 The Recreation Ground

(i) To receive an update on the repair of the teenage shelter at the Recreation Ground

The shelter has now been repaired.

(ii) To receive an update on the redecoration of the Pavilion

The Village Caretaker has agreed to work additional hours over the Winter to undertake the redecoration of the Pavilion. The Clerk will arrange to purchase the materials required.

(ii) Grass Cutting at the Recreation Ground

The regularity of grass cutting at the Recreation Ground and other areas needs to be monitored. It has been noted that the cutting on the adjacent land to Jubilee Copse is inferior to the Copse itself and does not appear to have received regular attention. The Clerk to report to VMC when the grass cutting contract is to be renewed and whether an alternative contractor needs to be considered. A meeting needs to take place with the contractors prior to a meeting with the cricket team before next season.

8) Identify new jobs and agree budget

8.1 The Village Caretaker to remove any out of Parish notices from the Notice Boards.

9) To discuss forecast budget figures for Village Maintenance for 2018/19 budget and 3 year budget plan.

9.1 There is a need for a more considered budget for large projects such as tree and playground maintenance. The Clerk to be asked to obtain an assessment at the next safety inspection of the equipment at The Knoll in order to identify any expected major problems. There is a need to check the responsibility of the trees at the Puritan Chapel; this will be in the report that was carried out on the Chapel. There is also a need to check how frequently tree reports should be carried out on all areas of responsibility.

10) Any other business

9.1 To chase up Mones regarding the Bramhope signs.

9.2 Cllr Fox has researched other Parish Councils that have installed skateboard parks. It was AGREED that the costs are prohibitive for this Parish Council but further discussion is anticipated at the Full Parish Council meeting.

11) Date of Next Meeting

Tuesday 7th November at 6:00pm.

The minutes of the meeting were taken by Cllr Hilary Harris in the absence of The Clerk.