

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 5th December 2017, 6.00pm at the Bramhope Village Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Diane Fox
Cllr David Bryant
Cllr Hilary Harris
Nicola Woodward, Clerk
Brian Taylor – Village Caretaker

1) To receive apologies:

Apologies were received from Cllr Fogel

2) To disclose or draw attention to any disclosable pecuniary interest

No interests were declared.

3) To receive information on the ongoing issues and decide further action where necessary

3.1 To receive an update on the refurbishment of The Cross

A second quote has been obtained. The two quotes were discussed and a contractor agreed. The work will be carried out in the spring.

3.2 To receive an update on the request to remove a recycling bin from Church Hill

The bin has now been removed by Leeds City Council. Thanks to Cllr Flynn for his intervention.

3.3 To receive an update on the replacement Bramhope signs and to agree action regarding the removal of the old signs.

Two suitable pieces of stone are still being sourced. The Clerk will continue to speak to the supplier on a regular basis. The Chairman and Village Caretaker will remove the broken sign when the Clerk has heard back from Highways regarding installation of a new sign.

3.4 To receive an update on tree reports for Parish Properties

The Clerk has received some good recommendations for tree surgeons to report on Parish Property trees, including Leeds City Council. The Clerk will seek quotes in February/March for the next report due for the Puritan Chapel.

4) Work completed since 7th November 2017

The path at the Chapel has been scrubbed and sprayed with path clear solution in preparation for the services in December.

The door on the phone box in Carlton is sticking – further attention is required

A stone plinth that had been moved at The Cross has been repositioned

The annual risk assessment has been completed.

5) To receive BiB Report

The verge down Breary Lane has been cleared of the majority of leaves and dead wildflowers.

BiB are still waiting to hear from Green Leeds Ltd regarding when the signage can be erected at the chapel. The grant of £800 will be paid upon completion.

The iron "Keep off the grass" signs, placed on the grassed area in front of the shops at the Tredgolds, were unsuccessful as flattened by vehicles. Alternatives have been suggested which will be put to the owner, for approval.

There was a vote of thanks to Bramhope in Bloom for all their work this year and an invite to the next VMC in February.

6) To discuss correspondence from a resident regarding parking on verges at The Poplars

A discussion took place regarding parking on the verges at The Poplars. The new roundabout will involve installation of pavements at the entrance to The Poplars. It was AGREED that a request to extend the pavements further should be made to LCC to assist with preventing parking on the verges at the entrance in the future. Due to the experience of the signs on the grass at Tredgold being knocked over it was AGREED that signs at The Poplars would be unlikely to resolve the issue.

7) To receive Parish Council properties exception reports

7.1 Puritan Chapel

(i) To receive an update on the information sign for the Puritan Chapel

Planning permission for the sign has been granted and the sign is being made. It will be installed at the earliest opportunity.

7.2 Memorial Garden

- (i) Thanks were given to the Village Caretaker for ensuring the Memorial Garden was tidy for the Remembrance Day service.

7.3 Car Park

- (i) To receive an update on the request sent to LCC for a car park sign

No response has been received so far. Cllr Flynn is pursuing this with LCC officers.

7.4 Jubilee Copse

- (i) There has been a further issue with a vehicle with a trailer driving over Jubilee Copse. No application for an easement for permission to drive across the land had been sought from the Parish Council. The grass and ruts created by the vehicle need re-instating. The Clerk will write on behalf the Parish Council.

7.5 Noticeboards

- (i) The noticeboard at Carlton seems to be coming loose. It will be monitored over the winter and repaired as required in the spring.

7.6 Cemetery

Following the risk assessment, the Clerk raised a concern about the drainage in areas of the cemetery. The Clerk will seek advice on soil testing surface water in cemeteries.

7.7 Red Telephone Boxes

(i) To receive and update on the refurbishment of the phone boxes

The phone box is almost ready to be reinstated. The Clerk requested permission to purchase some new Perspex for the top windows, as the original Perspex was not in good condition. This was AGREED.

8) To receive Recreation Properties report

8.1 The Knoll

(i) To discuss the repair of the fort net and flower rocker and agree further action.

An examination of the fort net has taken place. It was AGREED that the net is not in an unsafe condition and does not require any intervention, other than monitoring, at this stage.

The flower rocker requires repair to the fixings. A budget was AGREED for the repair. It was AGREED that a local contractor will investigate the extent of the repair required and carry out the repair subject to the cost being under the agreed budget figure.

8.2 The Recreation Ground

(i) To receive an update on the re-decoration of the Pavilion

The changing rooms and the majority of the kitchen area have been repainted. The rest of the interior will be completed prior to Christmas. The exterior will be completed in the spring.

(ii) To receive an update on the water leak at the Pavilion

The leak has been repaired and the hot water system is back up and running. No further action required at this time.

9) Identify new jobs and agree budget

9.1 There are a large number of leaves on Moor Road. The Village Caretaker will move what he can and the Clerk will put in a request to Leeds City Council for them to come and clear them.

9.2 The Chairman will assist the Village Caretaker with the removal of the broken Bramhope sign at Golden Acre Park

10) Any other business

- 10.1 A discussion took place regarding the required frequency for electrical checks at the Pavilion and Chapel. The Clerk will check the dates on fuse boards.
- 10.2 The tree work at The Knoll has been completed. There was some damage to a flag stone and a fence panel which the contractor concerned is dealing with.
- 10.3 The Clerk will contact the snow wardens from last year and provide additional salt as required.
- 10.4 Further to the agreement to dispose of the piano at the Chapel, the Clerk suggested that the Village Hall be asked if it would be of any use. Cllr Bryant also suggested the school may be interested in it. It was AGREED that the Village Hall would be offered the piano in the first instance.
- 10.5 The litter bins on Leeds road near the Poplars and the opticians were overflowing. This will be reported to LCC.
- 10.6 The doormats at the chapel are not of a sufficient size to serve a purpose. It was AGREED that two new, large doormats, would be purchased.

11) Date of Next Meeting

Tuesday 6th February at 6:00pm.