

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 6th March 2018, 6.00pm at the Bramhope Village Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Diane Fox
Cllr Martin Fogel
Cllr Hilary Harris
Cllr Alan Anslow
Nicola Woodward, Clerk
Brian Taylor – Village Caretaker

1) To receive apologies:

Apologies were received from Cllr Bryant

2) To disclose or draw attention to any disclosable pecuniary interest

No interests were declared.

3) To receive information on the ongoing issues and decide further action where necessary

3.1 To receive an update on the replacement of Bramhope signs

The Clerk and Cllr Harris met with an LCC officer to discuss the replacement signs. The location of the Golden Acre sign was discussed and it was AGREED that the suggested location should be on the left hand side of the car park entrance between the two Golden Acre signs. The sign at the Puritan Chapel will be in the same location as the current sign. The Clerk will send a plan showing the location of the two new stone signs and a photographic image of the proposal for consultation by LCC Highways and progression.

3.2 To receive an update on the disposal of the Puritan Chapel Piano.

The piano has been removed from the chapel and a donation will follow. The Chairman gave thanks to Cllr Harris for assisting with the disposal of the piano.

3.3 To receive an update and discuss the lighting of Parish Council owned ginnels.

The Clerk is awaiting information regarding mains powered lighting. Further advice has been given by LCC regarding solar lighting. LCC have trialled some solar powered light and signs and have found that in winter solar powered lights do not store sufficient power to light up the required number of hours and are ineffective.

3.4. To receive an update on the repair pot-holes at Cross Skyes

The pot holes have been filled. The Clerk is still awaiting a response from LCC regarding the repair of the pavement and a request to install an edging on the Cross Skyes side of the pavement to prevent future damage to the pavement.

3.5 To receive an update on the drainage at the cemetery.

The Clerk has sourced a drainage company that deals specifically with Cemetery drainage. An initial site visit will take place at the end of March to determine whether or not drainage can be improved at the Cemetery. There is no cost for the initial consultation.

3.6 To receive an update on the electrical testing at the Puritan Chapel

The Clerk has arranged for electrical testing to take place at the Puritan Chapel.

4) Work completed since 6th February 2018

The mini-crosses have been removed. The Village Caretaker has repaired the cobbles.
Clearing snow and spreading grit on footpaths in various areas of the village
Replaced broken coat hangers and door handle at the Pavilion
Cleaned playground equipment
Removed and replaced pew at the Puritan Chapel to facilitate the removal of the piano

5) To receive BiB Report

The hayracks have been supplied and installed by LCC at The Cross. One of the brackets was broken, this has now been repaired.

5.1 To discuss a request to purchase litter pickers for Bramhope in Bloom and agree further action

Bramhope in Bloom have asked if the Parish Council can purchase 10 large and 5 small litter pickers for the group for their litter picks. They also have been given 5 litter pickers free of charge which have been given to regular litter pickers who litter pick round the village outside of organised litter picks.

It was AGREED that the Parish Council will purchase 10 adult and 5 child litter pickers, which will remain Parish Council property and be available for Bramhope in Bloom to borrow at any time.

6) To receive Parish Council properties exception reports

6.1 Puritan Chapel

- (i) The Clerk raised that looking back through records for the Puritan Chapel it had previously been agreed that the Chapel should have a five yearly inspection and report done on the structure to highlight any maintenance issues. The last report was done in 2011 and is therefore overdue. The Clerk will contact the company who provided the previous report and obtain a quote to bring to the next meeting.
- (ii) The drain pipe to the right of the chapel door and the guttering to the left of the chapel door require some attention as they are leaking. The Village Caretaker will see if he is able to repair them and feedback at the next meeting.

6.2 Cemetery

- (i) The Clerk indicated that the Laurels on the left hand side of the cemetery are growing round headstones and need cutting back. There are also two trees that have long low branches overhanging in the bottom right hand corner of the cemetery that would benefit from being removed.

The Clerk will obtain three quotes for the proposed work for the next meeting.

- (ii) The Chairman requested that the Clerk write to the landowner neighbouring the cemetery to request a meeting to discuss the possibility of purchasing additional land to extend the Cemetery.

6.3 Bus Shelters

- (i) The Clerk has been looking for the original drawings for the bus shelters but has been unable to find them. The Clerk will ask Cllr Haswell if he can draw a plan to pass on to Leeds CC in preparation for the rebuilding of the shelters that will be moved as part of the A660 roundabout roadworks.

6.4 Car Park

- (i) The Chairman asked the Village Caretaker to monitor the potholes at the entrance of the car park following the cold weather.

6.5 Red Telephone Boxes

- (i) The electricity had tripped the RCD in the Carlton phone box. Should this happen again then further investigation will be required.

6.6 Ginnels/Footpaths

- (i) The Crime Reduction Officer visited the Wynmore Avenue/Meadow End ginnel and advised that cutting back the overhanging bushes would be beneficial to letting more light into the ginnel. The Clerk will write to the residents of the properties who border the ginnel to indicate that the Parish Council plan to cut them back when the weather improves.

7) To receive Recreation Properties report

7.1 The Knoll

There were no issues to report for The Knoll.

7.2 The Recreation Ground

- (i) **To discuss a request from a Sunday league to use the Recreation Ground during the football season.**

A request to use the Recreation Ground for a Sunday league team was discussed. It was AGREED that this request could not be facilitated. Previously two teams have played on the pitch, but the pitch was unable to cope with the additional usage, particularly over the winter period.

8) Identify new jobs and agree budget/Any other business.

8.1 Cllr Harris raised that the wrought iron gates in the chapel are in need of painting. The Clerk will ask the company engaged to undertake the report on the chapel what the regulations are with regards to painting inside the chapel, due to its Grade I listed status.

8.2 The Clerk has received correspondence from a resident regarding parking on grass verges in various locations in the village including at the entrance to The Poplars, along the Poplars, the junction of The Birches/Wynmore Avenue asking if signs can be put up to deter people from parking on the verges.

The Clerk has informed the resident that the pavements will be extended at the entrance of The Poplars when the new roundabout has been built and that the Parish Council are unable to put up signs on private land. Cllr Flynn is looking at the Wynmore Avenue junction to see if anything can be done there.

8.3 The Clerk has received a response from LCC's Public Rights of Way Officer (PROW) regarding potential improvements to the right of way across the privately owned section of land on Leeds Road. The PROW has indicated whilst it would be a courtesy to let the landowner know there is no obligation to seek permission. The PROW does not have a budget for this type of improvement work so capital funding would need to be sought. If the Parish Council wish to do this then the PROW has recommended the appropriate person to speak to.

It was AGREED that the Clerk will write to the owner of the land to inform them that the Parish Council are going to pursue the possibility of surfacing the remaining part of the PROW which crosses their land.

8.4 Cllr Harris made a suggestion that some display boards be put together for the Puritan Chapel openings and history walks over the summer with some information about Bramhope and the Puritan Chapel. Cllr Fox and Cllr Harris volunteered to collate some information from the archives.

8.5 A wedding blessing has been booked at the Chapel on the 5th October. The Clerk will be available for opening and closing the chapel on the day.

9) Date of Next Meeting

Tuesday 3rd April at 6:00pm.

The meeting closed at 6.55pm

Minutes taken by Nicola Woodward, Clerk to Bramhope & Carlton Parish Council

