

BRAMHOPE & CARLTON PARISH COUNCIL
MEETING OF THE VILLAGE MAINTENANCE COMMITTEE
Wednesday 3rd October 2018, 6.00pm at the Bramhope Village Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Hilary Harris
Cllr Alan Anslow
Cllr Diane Fox
Cllr Martin Fogel
Cllr David Bryant
Cllr Lesley Hoff
Nicola Woodward, Clerk

1) To receive apologies:

Apologies were received from Brian Taylor .

2) To disclose or draw attention to any disclosable pecuniary interest

No interests were declared.

3) To receive information on the ongoing issues and decide further action where necessary

3.1 To receive an update regarding the proposed extension to the footpath at Jubilee Copse

The Public Rights of Way Team have asked for the S106 application to be processed. The Clerk is awaiting confirmation of payment.

3.2 To receive an update regarding the removal of the diseased beech tree at the Puritan Chapel

The tree will be removed on 9th October 2018.

3.3 To receive an update regarding the Car Park entrance and proposed meeting with Leeds City Council officers.

Cllr Cooper will provide an update at the November meeting.

3.4 To receive an update regarding the mini-library for the phone box on Breary Lane

The Clerk is waiting for information from the resident who has indicated they will co-ordinate setting up the mini library.

4) Work completed since 5th September 2018

Cut hedges, trimmed grass areas and weeded perimeter of car park

Trimmed around dog bins, corner areas and goal posts at recreation ground

Sprayed weeds around memorial at the recreation ground

Repairs to spire net and toddler swing at the Knoll

Collected two compost bins and sited at the cemetery

5) To receive BiB Report

Summer judging of Village in Bloom gave Bramhope in Bloom another Gold Award. However, on this occasion the village only just met the minimum score for this.

Comments from the judges included:-

Continue to engage with the PC to crown lift the trees near the chapel. VMC commented that the Parish Council will be engaging a professional to undertake a tree survey at the Puritan Chapel during the coming months and will carry out any advised works to the trees.

Consider creating a bed of shrubs and plants to enhance the lovely stone bus stop in the Tredgold area. Bramhope in Bloom have met and consulted with LCC Head of Floral Initiative on this matter and discussed suggestions. Bramhope in Bloom are awaiting receipt of a copy of the agreement between LCC highways & In Bloom groups which outlines scope & responsibilities for In Bloom groups.

The bench in front of the butchers is in a poor state of repair. VMC will ask the Village Caretaker to inspect the bench and remove it if it is a dangerous condition.

VMC passed on congratulations on behalf of the Parish Council to the Bramhope In Bloom Group for their excellent efforts around the village and for retaining the Gold Award for Summer judging.

A request for permission from the Parish Council for Bramhope in Bloom to have hanging baskets on the phone box to enhance the proposed mini-library was considered by VMC. It was agreed that due to concerns about damaging the paintwork and the strength of the cross bars that this would not be permitted.

Winter/ spring bedding will be planted during the first or second week in October.

6) To receive Parish Council properties exception reports

6.1 Noticeboards

The noticeboard at the Wynmore Avenue junction still requires attention.

7) To receive Recreation Properties report

7.1 The Knoll

(i) To receive the annual Rospa inspection report and agree further action.

A discussion took place regarding the recommendations made by the Rospa inspector. It was agreed that two quotes should be obtained to make the minor repairs the springer and carousel.

The Clerk informed the meeting that in addition to the report the Inspector had advised applying tape to the spire net to reduce the speed at which it will deteriorate. This has been done and will be monitored.

(ii) To receive an update on the replacement slide

The Clerk has received two further quotes, however neither company is able to supply an embankment slide. One further quote is awaited which should be available for the next meeting.

7.2 The Recreation Ground

To discuss the refurbishment of the Pavilion including

(a) the exterior decoration of the gable ends of the Pavilion

Two contractors have been approached to supply quotes. Both have indicated that it would be Spring 2019 before the works can be undertaken, but will supply quotes in the meantime.

(b) Upgrade of showering facilities

A quote for some of the works to upgrade the showering facilities at the Pavilion was shared with the meeting. It was AGREED that a quote should be obtained for additional works to the hot water system in its entirety.

- (c) Risk Assessment in relation to Legionella
Cllr Anslow raised the issue of the length of pipework at the Pavilion and the 'dead legs' in the system. It was AGREED that it should be an area for discussion and consideration as part of the works on the hot water system.

The showers are currently flushed through on a weekly basis by the Village Caretaker. It was AGREED that a record of this should be kept.

- (d) Asbestos survey
There is a possibility that due to the age of the artex in the ceiling of the Pavilion could contain asbestos. An asbestos survey should be undertaken prior to any works being commissioned at the Pavilion. The Clerk will source a suitable contractor to undertake a survey.

8) Identify new jobs and agree budget/Any other business.

- (i) A letter of thanks has been received from the Cricket Club.
- (ii) There were no new jobs identified.

10) Date of Next Meeting

Wednesday 7th November 2018 at 6:00pm.

The meeting closed at 6.40pm

Minutes taken by Nicola Woodward, Clerk to Bramhope & Carlton Parish Council

Published on 08/10/18