

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 12th March 2019, 6.00pm at the Bramhope Village Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Alan Anslow
Cllr Hilary Harris
Cllr Diane Fox
Cllr Ian Robinson
Cllr David Bryant
Nicola Woodward, Clerk

Janet Hobson and Alison Ross from Bramhope In Bloom attended the start of the meeting and left at 7.15pm following the Bramhope in Bloom report. Agenda item 5 was taken after Agenda item 2.

Cllr Robinson left the meeting at 7.10pm after agenda item 6.7.

1. To receive apologies

Apologies received from Cllrs Fogel and Hoff, Brian Taylor

2. To disclose or draw attention to any disclosable pecuniary interests

There were no declarations of interest

3. To receive information on the ongoing issues and decide further action where necessary

3.1 To receive an update regarding moles at the Recreation Ground

The moles have been removed from the Recreation Ground. To date there are no signs of any further mole activity.

3.2 To receive information regarding the Free Trees scheme

Notification has been received that the Parish Council's application for the Woodland Trust Free Trees scheme has been successful. 105 saplings will be received in November 2019.

3.3 To receive an update on the footpath extension at Jubilee Copse

LCC have written to the landowner to inform them that there will be some adjustments made to the path and fencing. The works will be undertaken as soon as the weather permits. The path will also be widened and topped up to the level of the retaining boards.

3.4 To receive an update on the planting of the centre circle at the Cemetery

The plants will be delivered on Thursday and will be planted by Bramhope in Bloom and Parish Council volunteers and the Village Caretaker, weather permitting.

3.5 To receive an update on the clearing of the drainage ditch at Jubilee Copse

The works to clear the drainage ditch at Jubilee Copse have been completed. The Clerk suggested that the Village Caretaker should remove any build up of debris on a regular basis, particularly following periods of heavy rain, as having checked the ditch following recent heavy rain there was already a build up of debris on the grate. This was AGREED by ALL.

3.6 To receive information regarding the removal of a diseased tree at the Cemetery

The tree has now been removed.

3.7 To receive an update regarding a request to adjust barriers at The Birches/Southfields ginnel to improve access

LCC are calculating where the barriers need to be located to facilitate the access required and will provide a design shortly.

3.8 To receive an update regarding the replacement slide and steps at The Knoll

The Clerk has contacted some more companies to obtain quotes for a replacement slide and steps.

3.9 To receive an update on the Northern Forest Tree Planting Scheme

The Clerk has sent information to LCC regarding possible areas that could be considered for planting, including Jubilee Copse, the Recreation Ground, the Cemetery and the Puritan Chapel.

4. To receive a report on work completed since 12th February 2019

Washed all playground furniture at The Knoll

Washed moss from noticeboards, in preparation for painting

Removed broken noticeboard from Carlton

Repaired damaged stonework in bus shelter at The Chapel and repaired stonework at the memorial garden.

5. To receive a report from BiB

The membrane has been put on the cemetery bed. The plants will be delivered and planted by volunteers on 14th March.

Four Duke of Edinburgh candidates have cleared and re-barked the shrubbery at The Knoll. Re-barking has to be done every few years.

Bramhope in Bloom have had 12 bikes donated for the Tour de Yorkshire decorations. 6 have been sent to be sprayed with all of the baskets.

Permission has been obtained by Bramhope in Bloom to position 3 of the bikes on the roundabout. Other proposed locations include St Giles, the Puritan Chapel, Dynley Arms, Tredgold Shops, the Brownlee Triathlon Carving, outside Browns on The Parade. A discussion took place regarding siting a bike on The Cross. It was suggested that it would be more beneficial to place the bikes on the route of the race.

In addition to the bikes the WI are making felt flowers which BiB will put in the trees on the roundabout. Bicycle wheels have also been donated which will be secured in the trees on the roundabout. A Welcome to Bramhope in Bloom banner will also be displayed on the roundabout.

The Rugby Club are planning to include some land art in their fields.

The Bramhope in Bloom 10th Anniversary Coffee Morning will be held on Saturday 6th April, 10.20am to 1.30pm with free cake and refreshments. All are welcome to attend.

An article regarding Bramhope in Blooms 10th Anniversary has been submitted to the North Leeds Life magazine.

A suggestion has been made to build a bug hotel which Bramhope in Bloom asked permission to site on Jubilee Copse. This was AGREED by ALL. Cllr Harris will liaise with BIB to determine the best place to site the bug hotel.

6. Matters arising

6.1 To receive quotations for tree survey reports for the Parish Council Properties and decide further action.

Three quotes have been received for the tree reports required for Parish Council properties. A discussion took place regarding the three suppliers and the quotes submitted. It was AGREED by ALL that the quote that provided best value would be accepted. The quote includes a second visit in 18 months time to review the trees in a different season.

6.2 To discuss the re-siting of the Carlton noticeboard and decide further action

The Clerk has done a land registry search for the water hole and also asked local long term residents about the water hole and lay-by. The land is not registered to the Parish Council and long term residents believe it is designated as Common Land.

Suggestions for siting the noticeboard included on legs behind the planters or at the top of the steps down to the waterhole at the end of the layby or a smaller noticeboard in the phone box. Further consideration will be given at the next meeting when the suitability of the phone box as a location has been investigated. The Clerk will also contact LCC to ascertain if they are responsible for the verge and layby area.

6.3 To discuss the replacement of Parish Council owned litter bins and decide further action.

Thanks to Cllr Anslow for putting together an audit of the bins, with assistance from Cllrs Hoff, Fox and Robinson.

Unfortunately the use of S106 monies is not permitted for the purchase of litter bins.

Cllr Flynn has contacted the Clerk to ask for the locations of the bins that the Parish Council wish to replace, as LCC may be in a position to replace some of them for the Parish Council. A discussion took place regarding the bins that require replacing and whether the style of bin from LCC would be appropriate. It was AGREED that the Parish Council would request that the bins at the following locations be replaced, if possible by Leeds City Council.

In addition the Clerk will notify LCC that new bins will be required when the bus shelters at Cairns and Hickey, The Poplars and the Birches are relocated/rebuilt as part of the highways scheme in relation to the development at Breary Lane East site.

6.4 To discuss the purchase of 4 benches for the cemetery and decide further action

A discussion took place regarding the type of bench that would be suitable for the cemetery. It was agreed that more research will be undertaken prior to further discussion at a future meeting.

6.5 To discuss the purchase of tools for the Village Caretaker and agree a budget

The Clerk provided a list of gardening tools that were required for the Village Caretaker, in order to fulfil his duties at the Cemetery and other areas of the village. It was agreed that a selection of hand tools and a general toolkit will be purchased for use by the Village Caretaker.

6.6 To receive a request to use the Puritan Chapel for a Puritan Service and decide further action.

A discussion took place and it was AGREED that permission to hold a service in the Puritan Chapel on 6th September, the 400th Anniversary of the Pilgrim Fathers sailing be given. Cllr Fox will open and close the Chapel on the 6th.

6.7 To discuss Cemetery fees relating to memorial plaques and decide further action.

A discussion took place regarding fees relating to scattering of ashes and kerbstones, previously omitted from the schedule.

It was AGREED that the matter should be referred back to the Cemetery Working Group prior to ratification by Full Parish Council at a later date.

Cllr Robinson left the meeting at 7.10pm

6.8 To receive a design for a plaque for the Cemetery Garden of Remembrance and decide further action.

It was AGREED that a brass plaque, A4 size, mounted on a wooden plinth be purchased to indicate the Garden of Remembrance area at the Cemetery.

6.9 To receive information regarding replacement cemetery rules and contact signs for the cemetery and decide further action.

A discussion took place and it was AGREED that an A3 and an A4 external, waterproof noticeboard be purchased to display the cemetery rules and contact details signs at the cemetery.

6.10 To receive information regarding a request to hold an Outdoor Cinema event at the Recreation Ground and decide further action

A discussion took place regarding the request to hold an Outdoor Cinema event at the Recreation Ground. It was agreed that Saturdays were problematic due to the Cricket team and Football team using the ground on Saturdays. Concerns were raised regarding parking. The Clerk will request some further information.

6.11 To receive a request to hold boot camp sessions at the Recreation Ground

A request to hold boot camp sessions at the Recreation Ground was discussed. It was AGREED by ALL that permission would be granted.

7. To receive Parish Council Properties exception reports.

a. Puritan Chapel & Wellsite

Some areas of the chapel require pointing. Cllr Anslow will send the Clerk details of a suitable tradesperson that may be able to undertake the work.

The gutters are still dripping which the Clerk is pursuing with the contractor who carried our recent repairs.

Cllr Harris raised that a light is required for the piano at the chapel. Research will be carried out for a future

meeting.

b. *Memorial garden*

c. *Bus shelters*

d. *Notice-boards*

- The Village Caretaker has informed the Clerk that a number of the noticeboards are now getting to the end of their useful life and the majority will require replacement in the next couple of years. The Village Caretaker will treat the noticeboards with the appropriate wood preservative again this year to prolong their life. Cllr Harris highlighted the noticeboard at Tredgold shops is in a particularly poor state of repair. Replacement of some of the noticeboards will need to be budgeted for in the next 12 to 24 months.

e. *Carlton Water Hole & Carlton*

f. *Car park*

g. *Jubilee Copse*

h. *Cemetery*

i. *Red telephone boxes*

j. *Ginnels/Footpaths*

- (i) A tree has come down on footpath number 9. It was not considered to be causing any risk to the general public.

8. To receive Recreation Properties report

k. *The Knoll*

i. *The Recreation Ground*

- (i) To receive an update on the refurbishment of the Pavilion and decide next steps
Cllr Anslow will meet with a contractor in the next two weeks to discuss the proposed refurbishment.

9. To identify any new jobs and agree budget

- (i) Cllr Harris asked if high visibility vests with BCPC on the back could be purchased for the Councillors to use at Parish Council events. The Clerk thought that there were a number of vests in stock and will ensure that there is enough for all Councillors.

10. Any other business

11. To arrange the date of next meeting

The date of the next meeting will be Tuesday 9th April at 6.00pm