

BRAMHOPE & CARLTON PARISH COUNCIL

To the Members of Bramhope & Carlton Parish Council

You are summoned to a Meeting of the Parish Council to be held at 7:30pm on the 22nd May 2019 at the Bramhope Village Hall for the purposes of transacting the following business

AGENDA

1. Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair.
2. To receive apologies and approve reasons of absence
3. To disclose or draw attention to any disclosable pecuniary interests and to declare any other significant interests in the public interest
4. To confirm the minutes of the meeting held on 8th May 2019
5. To receive a report from the Neighbourhood Police Team
6. To receive information on the ongoing issues
 - 6.1 To receive information regarding the opening of a savings account for the Parish Council
7. Chair's Update
8. Clerk's Report
9. Correspondence
 - 9.1 White Rose Update – April 2019
 - 9.2 The Clerk Magazine - May 2019 edition
 - 9.3 Clerks & Councils direct
 - 9.4 To receive the signed Wayleaves agreement from Northern Powergrid for Jubilee Copse
10. Matters Arising
 - 10.1 To receive feedback from the Annual Parish Meeting
 - 10.2 To receive a request to sponsor a scarecrow for Bramhope Primary School Scarecrow Hunt and decide further action
 - 10.3 To receive a request to agree funding a place on Flying Start – New Councillor training for Cllr Ian Robinson and decide further action
 - 10.4 To receive a request to agree funding on a place on Cemetery Training for the Clerk and decide further action.
 - 10.5 To receive information regarding YLCA Training events for 2019 and decide further action.
11. Finance and Administration Working party
 - 11.1. To Approve payments as per the schedule
 - 11.2. To Approve the Petty Cash statement as per the schedule
 - 11.3. To Approve the renewal for the annual insurance policy
 - 11.4. To Approve the Annual Governance statement for 2018/19 audit
 - 11.5. To Approving the Accounting statement for 2018/19 audit
 - 11.6. To receive the accounts for 2018/19
 - 11.7. To receive the Internal Audit Report for 2018/19
 - 11.8. To confirm the date and request volunteers for the annual property inspection
12. Planning and Enforcement Committee
 - 12.1. To confirm the minutes from the meeting held on 1st May 2019
 - 12.2. Enforcement Issues
 - 12.3. Update on the development at Breary Lane East
 - (i) To receive information regarding a revised landscaping scheme for the BLE development and agree further action.



Mrs Nicola Woodward, Clerk to the Council
Tel 07530 900 934

16 May 2019

13. Village Maintenance Committee Report
 - 18.1 To approve the minutes of the meeting held on 8th May 2018

14. Communications Working Party Report
15. Personnel Working Party Report
16. Cemetery Working Party Report
17. Summer Festival & Events
 - 17.1 To receive an update on the Summer Festival 2019
18. Leeds City Council update
19. Carlton Village Report
20. Liaison Groups
 - 20.1. Bramhope Village Hall
 - 20.2. Bramhope Primary School
 - 20.3. Leeds/Bradford Airport
 - 20.4. Parish Council Annual Charity

21. Parish Issues/Any other business
22. To confirm the date of the next Full Council Meeting



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