

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Wednesday 8th May 2019, 6.30pm at the Bramhope Village Hall

Present:

Cllr Simon Cooper (Chair)
Cllr Alan Anslow
Cllr Hilary Harris
Cllr Diane Fox
Cllr David Bryant
Nicola Woodward, Clerk

1. To receive apologies

Apologies received from Cllr Hoff

2. To disclose or draw attention to any disclosable pecuniary interests

There were no declarations of interest

To receive information on the ongoing issues and decide further action where necessary

3.1 To receive an update on the tree survey reports for Parish Council properties.

The tree survey reports for all Parish Council properties have been undertaken and once received the report will be considered at a future meeting.

3.2 To receive and update and discuss the re-siting of the Carlton noticeboard and decide further action

The Clerk met with LCC Highways officer to discuss the location of the noticeboard. He was able to confirm that the area of land/layby adjacent to the water hole is not under LCC Highways ownership and that ownership does not appear to be registered with the land registry. He confirmed that Highways would not need to issue a licence to erect the sign.

The suggested location for the noticeboard is in the layby to the left of the water hole in an area where the verge is narrow, so there will not be a requirement to create a path to the noticeboard.

The Clerk will write a letter to be distributed by Cllr Fox to adjacent properties to ascertain whether anyone would have an objection to the noticeboard being installed in the suggested location.

3.3. To receive an update regarding the re-pointing of the Puritan Chapel and decide further action.

The Clerk has been in touch with the LCC Conservation Officer. It is likely that the repointing will not need listed building consent but to confirm this more information needs to be sent to LCC. The Clerk is sending the additional information requested and will be seeking two additional quotes over the coming month.

LCC also suggested various sources of grant funding which need to be explored further.

3.4 To receive an update on the replacement steps and slide at The Knoll.

The Clerk has contacted several landscaping companies to request a quote for design and build of replacement steps at The Knoll. Unfortunately some of the companies have not responded. The Clerk has met one interested company who suggested that a landscape architect should be engaged to design the steps prior to quoting. A second company would be willing to quote for producing a design proposal.

Cllr Anslow offered to assist the Clerk with sourcing companies who may be interested in building the new steps. The Clerk thanked Cllr Anslow for his assistance.

The Clerk has also contacted LCC regarding planning permission. Permission will be required for the new steps and slide.

Cllr Harris suggested a working party may be required for this project.

4. To receive a report on work completed since 9th April 2019

Strimming on the path to Hilton Grange, the path from Old Lane to the Chevin and along Leeds Road.

Put up notices on behalf of the Clerk.

Weedkilling at The Cross, the Knoll and War Memorial at the Recreation Ground.

Repaired a bench at the Recreation Ground

Additional work at the Cemetery - cleared two areas for compost bins, levelled graves and weeded untended graves.

5. To receive a report from BiB

Bramhope in Bloom asked if the bikes used for the Tour de Yorkshire displays could be stored at the Recreation Ground for future use. This was AGREED. A date for removing the bikes from display was not agreed.

Summer bedding and hanging baskets will be delivered 24th May.

The hayracks at The Cross may be taken down by 24th May. They will be re-planted and put back up in late June.

BiB asked what colour of begonias VMC would like for the cemetery. White was suggested but the final decision will be given to Bramhope in Bloom.

BiB thanked everyone for their involvement in making the Tour de Yorkshire a great event for Bramhope.

6. Matters arising

6.1 To receive information regarding the electricity rates from 1st April 2019.

There will be price increases for the electricity supply at both the Chapel and Pavilion from 1st April 2019. The contracts will be reviewed later in the year to ensure that the best value for money is being achieved.

6.2 To receive information regarding the refuse disposal rates from 1st April 2019.

There will be price increases for the refuse disposal supply at the Recreation Ground from 1st April 2019. The Clerk stated that the current service was reliable and would not recommend changing to an alternative provider at this time.

6.3 To receive information regarding a replacement bin for the recreation ground and decide further action

The replacement bin was discussed. It was AGREED that a replacement, in the same style as the LCC bins, with appropriate fixings be purchased.

6.4 To receive information regarding book exchange signs and decide further action

A discussion took place regarding signs for the book exchange. It was agreed that signs should be purchased for the book exchange phone box.

6.5 To receive information regarding acknowledgment plaques for areas maintained by Bramhope in Bloom

A discussion took place regarding an acknowledgement plaque for the memorial garden at the cemetery. It was agreed that a brass plaque will be purchased for the memorial garden area planted by Bramhope in Bloom and mounted on a stone located on the bed.

The Clerk will undertake further research for acknowledgement plaques for other areas of the village in a more cost effective material such as acrylic.

7. To receive Parish Council Properties exception reports.

a. *Puritan Chapel & Well site*

b. *Memorial garden*

c. *Bus shelters*

i) Puritan Chapel bus shelter – the wood at the back of the shelter is in a poor state of repair and there are some shingles missing. The Village Caretaker will be asked to take a look at whether or not it is something he can repair.

ii)

- d. *Notice-boards*
- e. *Carlton Water Hole & Carlton*
- f. *Car park*
- g. *Jubilee Copse*
- h. *Cemetery*

(i) The location of the stopcock at the Cemetery has now been discovered therefore the tap can be replaced.

- i. *Red telephone boxes/bins*

- j. *Ginnels/Footpaths*

(i) The Birches/Southfields ginnel requires sweeping. The Clerk will pass this on to the Village Caretaker.

8. To receive Recreation Properties report

- k. *The Knoll*

- i. *The Recreation Ground*

(i) To receive an update on the refurbishment of the Pavilion and decide next steps.
A quote has been received for the showers which includes the replacement of the pump for a more powerful pump and also to increase the diameter of the pipework. Three official quotes are now required in order to select a contractor to undertake the works.

9. To identify any new jobs and agree budget

No additional new jobs were identified.

10. Any other business

(i) Cllr Bryant asked if the Parish Council could do anything to initiate green initiatives into the village.

(ii) Cllr Cooper confirmed that the bench next to the Breary Lane East noticeboard was installed by the Parish Council.

11. To arrange the date of next meeting

The date of the next meeting will be Tuesday 11th June 2019 at 6.00pm

The meeting closed at 7.35pm

Minutes by Nicola Woodward

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